

Licensing Fees and Charges from 1st April 2023

General		
Pre-application advice	£35	for the first hour
	£45	per additional hour(s)
Pre-application site visit	£90	for the first hour
	£45	per additional hour(s)
Change of Name/Address on a licence (except Licensing Act 2003 or permits issued under Gambling Act 2005)	£20	
Copy of a licence (except Licensing Act 2003 or permits issued under Gambling Act 2005)	£20	
Creating an application advertisement	£12.50	
Displaying an application advertisement	Up to 3 signs £75 then £10 per sign thereafter	

Street Trading	
Static or Mobile Traders	
1 – 2 days	£130
Up to 2 weeks	£235
1 month	£300
6 months	£640
12 months	£810
Markets	
1 – 2 days (1 st 3 stalls)	£190
1 – 2 days cost per extra stall	£20
3 days – 1 month (1 st 3 stalls)	£450
3 days – 1 month cost per extra stall	£62.50
1 – 6 months (1 st 3 stalls)	£785
1 – 6 months cost per extra stall	£115
6 – 12 months (1 st 3 stalls)	£1,040
6 – 12 months cost per extra stall	£200
Land Hire	£60 per square metre

Street Furniture and Square Bookings	
Application for grant/renewal	£225
Pavement Licensing	£100
Land Hire	£60 per square metre
Square hire	£60 per pitch

Boatman and Pleasure Boat Licences	
Grant/Renew Boatman Licence	£110
Pleasure Boat Grant	£170
Pleasure Boat Non-Motorised	£200 (up to 10 vessels) £250 (11-20 vessels) £300 (21+ vessels)

Sex Establishment

Grant	£3,500
Renewal	£1,800

Treatments (Skin Piercing, Tattooing, Acupuncture, Electrolysis)

Premises	£275
Person carrying out treatment	£175

Hackney Carriage (Taxis) and Private Hire

Hackney Carriage and Private Hire Driver Licence

Grant Driver Licence (3 years)	£210
Renew Driver Licence (3 years)	£180

Hackney Carriage or Private Hire Vehicle

Grant	£270
Renewal	£270
Transfer of Interest	£60
Replacement Vehicle	£150 (plus the cost of door stickers if Private Hire)

Non-Motorised Vehicle (e.g. Pedicab/Horse & Carriage)

Grant/Renew a Vehicle Licence	£250
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Private Hire Operator

Grant/Renew Operator Licence (5 years)	£240
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General

Replacement Plate	£30
Replacement Door Stickers	£30
Replacement Driver Badge	£25
Taximeter Test	£35
Knowledge Test	£40

Scrap Metal

Scrap Metal Premises – New Application	£325
Scrap Metal Premises – Renewal	£325
Scrap Metal Collector – New Application	£195
Scrap Metal Collector – Renewal	£195
Scrap Metal – Vary	£65

Zoos

In addition to the Zoo Licence fees, the licence holder will be required to pay all DEFRA appointed and appointed vet inspector fees

Zoo Grant (Large Zoo)	£1350
Zoo Grant (Small Zoo)	£975
Zoo Renewal (Large Zoo)	£1800
Zoo Renewal (Small Zoo)	£1350
Directions issued under Section 16	Cost per hour

Animal Activities

The vet or officer fees for the inspection undertaken at each premises will be added to the fee

New or renewal applications for the following licences:	1 Year	2 Year	3 Year
Animal Boarding (New)	£675	£740	£850
Animal Boarding (Renewal)	£500	£570	£675
Home Boarding (New)	£525	£600	£700
Home Boarding (Renewal)	£400	£475	£575
Home Boarding (Franchise) per carer	£100		
Dog Breeding (New)	£675	£740	£850
Dog Breeding (Renewal)	£500	£570	£675
Pet Shop (licence to sell animals) (New)	£660	£730	£840
Pet Shop (licence to sell animals) (Renewal)	£500	£570	£675
The above pet shop fees are inclusive of fish. Additional fees are required dependant on what types of species the operator is intending to sell, please see below:			
Pet Shop (Licence to sell animals) Small Rodents	£105		
Pet Shop (Licence to sell animals) Birds	£105		
Pet Shop (Licence to sell animals) Reptiles & Amphibians	£160		
Hiring out Horses (Riding Establishments) (New)	£670	£740	£850
Hiring out Horses (Riding Establishments) (Renewal)	£500	£575	£675
Exhibition/Encounters or training of Performing Animals			£550
Dangerous Wild Animal	£365 (Commercial)	£315 (Domestic)	
Other charges:			
Variation to a licence	£50 (plus inspection costs if required)		
Reassessment of an inspection	£175		

Residential Mobile Homes Sites

New licence application	up to 25 units	£750
	26-50 units	£800
	51-100 units	£950
	101+ units	£1000
Annual Fee	up to 40 units	£75
	40+ units	£110
Deposit of Site Rules	£115	
Application to register as a Fit and Proper Person	£275	
Transfer a licence	£160	
Vary a licence	£215	
Compliance Notices and other enforcement costs will be recovered on a case by case basis		

Licensing Act 2003 – Alcohol, Regulated Entertainment and Late Night Refreshment

Premises Licences and Club Premises Certificates

Non-Domestic Rateable Value (can be found here)	Band	Fees for grant or variation	Annual fee
No Rateable Value to £4,300	A	£100	£70
£4,301 to £33,000	B	£190	£180
£33,001 to £87,000	C	£315	£295
£87,001 to £125,000	D	£450	£320
£125,001 and above	E	£635	£350

Other Fees

Minor Variation to a premises licence or a club premises certificate	£89
Variation of premises licence to specify and individual as DPS	£23
Disapply the requirement to have a DPS for Community Premises	£23
Transfer of Premises Licence	£23
Personal Licence	£37
Notification of Change of Name and/or Address	£10.50
Copy of premises licence or personal licence	£10.50
Temporary Event Notice	£21
Certifying a passport photograph for a Personal Licence application	£10

Additional fees for premises licences with capacities of 5,000+

Maximum permitted capacity at any one time	Additional fee for grant or variation	Additional annual fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Gambling Premises	
Premises Licence (Bingo, Betting, Family Entertainment Centre, Adult Gaming Centre)	
Application for a Premises Licence	£645
Application to Vary a Premises Licence	£645
Application for Provisional Statement	£645
Application to Transfer a Premises Licence	£35
Application for Reinstatement of a Premises Licence	£335
Annual Fee	£300
First Annual Fee (-25%)	£225
Unlicensed Family Entertainment Centre Permit	
Application for a new permit or a renewal	£300
Change of name on a permit	£25
Copy of a permit	£15
Prize Gaming Permit	
Application for a new permit or a renewal	£300
Change of name on a permit	£25
Copy of a permit	£15
Clubs	
Club Gaming/Gaming Machine Permit – Application/Renewal	£200
Club Gaming/Gaming Machine Permit – Application/Renewal (Fast Track for clubs that hold a Club Premises Certificate under the Licensing Act 2003)	£100
Club Gaming/Gaming Machine Permit – Annual Fee	£50
Club Gaming/Gaming Machine Permit – Variation	£100
Copy of a permit	£15
Premises Licensed under the Licensing Act 2003	
Notification of <2 gaming machines under the automatic entitlement	£50
Licensed Premises Gaming Machine Permit – Application (>2 gaming machines)	£150
Licensed Premises Gaming Machine Permit – Annual Fee	£50
Licensed Premises Gaming Machine Permit – Variation	£100
Licensed Premises Gaming Machine Permit – Transfer	£25
Licensed Premises Gaming Machine Permit – Change of Name	£25
Copy of a permit	£15
Other authorisations	
Temporary Use Notice	£50
Non-commercial Small Society Lottery Registration (New)	£40
Non-commercial Small Society Lottery Registration (Annual Fee)	£20