

Application for a place at secondary school

September 2024

For further information on school admissions and nearest school search, please go to iow.gov.uk/schooladmissions where you can also apply for a school place online.

If you make an application online do not return this form to school admissions.

Please list a **maximum of three secondary schools** you wish your child to attend in order. Failure to include your nearest school may result in your child being allocated a school not of your preference or some distance from your home.

This form must be returned to School Admissions and Transport, County Hall, High Street, Newport, Isle of Wight, PO30 1UD.

Your application must be completed and returned by **midnight on 31 October 2023**, Failure to meet this deadline will result in your application being treated as late, and your preferences will not be considered until after those that were received on time.

If you have named Christ the King College or The Island Free School as one of your preferences, you will also need to contact the school for their own supplementary information form which should be completed and returned to the school by the time stated in their policy on 31 October 2023. If you do not complete and return both forms by the closing date, your application will be incomplete and treated as 'late', and will not be considered until after those that were received on time.

Please ensure you use the correct postage to send this form and enclose a stamped, addressed envelope, if you require acknowledgment that the form has been received. **We recommend that you do this.**

1. Child's details

Child's legal surname

Child's legal first name

Child's other name(s)

Please tick:

Male

Female

Date of birth (Day/Month/Year)

D

D

/

M

M

/

Y

Y

Y

Y

Number/name of house

Road/street name

Town

Postcode:

Parent/guardian home telephone number

Work telephone number

Mobile telephone number

Email address

Child's current school (if mainland school please provide address and phone number)

Year group

Do you have an older child living with you who is (1) currently attending an Isle of Wight secondary school, and (2) who will still be attending that school in September 2024? (Some schools include siblings who are attending in September 2023, please check the schools admission policy to confirm this) If yes please give details below..

Surname

First name

Date of birth (Day/Month/Year)

/ /

School

Current year group

2. Other information

- a)** Does the child have an education, health and care plan (EHCP)? Yes No
- b)** Is the child in the care of a local authority? (if yes, please provide evidence). Yes No
- c)** Are you applying for a place at any of your preferred schools on medical grounds?
If yes, you should attach to this form a letter from a registered healthcare professional or similar, confirming the medical condition and stating why it is essential that your child attends a particular primary school. Any supporting medical evidence **must** be received by the closing date of midnight on 31 October 2023. Yes No
- d)** Does your child currently have a parent/legal guardian who is employed by one of the schools listed in your preferences? Yes No

School

3. Your preferred secondary schools

Please list below a maximum of three primary schools you wish your child to attend **in order**. Failure to include your nearest school may result in your child being allocated a school not of your preference or some distance from your home.

We strongly recommend that you read the section entitled 'What is stating a preference?' in **Educating your Child** before listing your preferred schools available online at iow.gov.uk/schooladmissions

My first preferred secondary school is

My second preferred secondary school is

My third preferred secondary school is

4. Parents'/guardians' details

Parent/guardian 1

Mr/Mrs/Miss/Ms

First name(s)

Surname

Relationship to child

Do you live at the same address as the child? Yes No

Parent/guardian 2

Mr/Mrs/Miss/Ms

First name(s)

Surname

Relationship to child

Do you live at the same address as the child? Yes No

I(we) confirm that all the information on this form is correct and that I(we) have parental responsibility for the child named in section 1. Where parental responsibility is shared with another person who the child does not ordinarily live with, I confirm that I have made that person aware of this application. I(we) understand that the authority reserves the right to verify the information I(we) have supplied and that any offer of a place based on fraudulent information will be withdrawn.

Parent/guardian 1

Parent/guardian 1

Date

Documents I have attached to this form (please tick).

Registered health professional letter, naming the school and the reasons for medical criterion.

Other relevant information, eg, Looked After Child (LAC) evidence.

Privacy notice

The Isle of Wight Council is the data controller for the personal information you provide on this form. The council's data protection officer is the head of legal services and monitoring officer and can be contacted at **dpo@iow.gov.uk**. You can contact the council by phone on 01983 821000 or by writing to us at County Hall, High Street, Newport, Isle of Wight PO30 1UD.

We will keep your personal information for as long as we are required to do so under relevant legislation or in accordance with our operational requirements. We may share your information with other agencies involved with your application.

Further information relating to how we use your data can be found at:

[iow.gov.uk/schools-and-education/schools/privacy-notice](https://www.iow.gov.uk/schools-and-education/schools/privacy-notice)

If you have any queries concerning this please write to:

School Admissions, Isle of Wight Council, County Hall, High Street, Newport, Isle of Wight PO30 1UD.

Or email: **school.admissions@iow.gov.uk**

FOR OFFICE USE ONLY

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a) Received

b) Acknowledged

EMS