

JOB SUMMARY

Post Title	Transport Strategy Officer						
Job Family	<i>Partnership, Commissioning and Contracts</i>	Pay Range	12	Line Manager to others?	No	Role profile ref	PCC12
Service Area	<i>Highways Contract Management Team</i>						
Line Manager	<i>Transport Strategy/ Highways and Transportation</i>						
Location	<i>St Christopher House, 42 Daish Way</i>						

Job Purpose

The role will act as the deputy to the Transport Strategy Manager, therefore having a significant involvement, and where necessary taking the lead on, relevant transport or service area related projects, policy and strategy development.

Likewise, providing high level policy advice and evidence-based professional input to internal decision making and partnership boards on behalf of the Council, on strategic and sustainable transport matters.

Be able and willing, to lead on the development of relevant transport strategies i.e. a new Local Transport Plan, policies, and business cases to secure improvement and investment in the Island's transport network. Co-ordinate the development and delivery of strategic and sustainable transport projects to support Council priorities.

As Transport Strategy Officer you'll work on policies, projects and plans relating to transportation matters such as:

- The Island's highway Infrastructure including its usage by, private vehicles, the freight haulage industry, and public transport.
- Public Transport including cross-Solent Travel
- Sustainable and Active Travel
- Rail networks and future use
- Infrastructure for walking or cycling
- Transport innovations and emerging technologies
- Decarbonisation of Transport and related projects with a focus on the climate and environment.

Job Context

- To act as the deputy to the Transport Strategy Manager in all areas of work and projects related to the service area. This is to ensure that there is informed resilience and capacity within the service area. Which will include, taking the lead on specific projects and areas of work.
- Lead on the development and ongoing management of the Local Transport Plan 4, based on a strategic level co-ordinated approach to transport across all modes of transport including travel demand management, zero emission vehicles, increasing travel choice and sustainable travel.
- Develop and provide input in respect of transport policy for the Island supplementary to the Local Transport plan and to represent the Council as required on external bodies in pursuance of this role.
- Work alongside and provide support to the wider service area related to transportation such as Public Transport, Concessionary Travel, Road Safety, Parking Services, Active Travel etc...

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- Support colleagues within the Highways and Transportation with the development of business cases to secure funding for transport infrastructure improvements or transport related provision.
- Through review and interpretation of relevant data via statutory and non-statutory progress reports and other sources assess the effectiveness of the policy approach in achieving the intended objective and identify relevant actions to ensure that the maximum service improvements are achieved and maintained.
- As requested, provide advice to Planning Services or Development Control Teams in assessing transport infrastructure requirements (access, car parking, bus stops, cycle parking, etc) of new developments to support planning applications or to inform local authority development plans.

Knowledge, Skills and Experience			
Role Profile requirements.	Job specific examples. (if left blank refer to left hand column)	Essential	Desirable
Substantial relevant experience of the service area / profession, with evidence of specialist knowledge and work responsibilities appropriate to the role.	<i>Significant experience of transport strategy, operations and related projects.</i>	E	
Authoritative knowledge of relevant systems, policies, processes, regulations, professional guidelines and legislation relevant to the specialist work area.	<i>Experience of delivering an improved approach to transport strategies and related projects.</i>	E	
Excellent knowledge of service / profession and interrelationships with other services and departments and of wider sector / external influences / developments.	<p><i>A high level of understanding of how the council's role as a local transport authority fits with its wider corporate strategic objectives and of developments in the sustainable transport industry.</i></p> <p><i>Ideally evidence of established transport industry connections and regional or national forums.</i></p> <p><i>A good networker and able to demonstrate cross-departmental working.</i></p> <p><i>Evidence of being actively engaged in own professional development and maintenance of any professional standards or registration.</i></p>	E	
Knowledge of strategy / market development.	<i>Evidence of strategic planning and market development in highways services</i>	E	
Good ICT skills including Microsoft applications and specialist systems.		E	
Excellent communication, interpersonal and negotiation skills with a proven ability to build relationships, engage effectively and influence customers, partners and	<i>A high level of proven ability to negotiate effectively to deliver the strategic objectives of the service. Demonstrable experience and skills in building relationships and influence</i>	E	

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stakeholders, in complex situations.	<i>key stakeholders</i>		
Proven research skills demonstrating evidence of the ability to gather, co-ordinate and interpret information effectively.	<i>Ability to research issues and problems in highways services and PFI contracts and to use this to inform effective solutions</i>	E	
Proven analysis and evaluation skills, demonstrating the ability to identify, interpret and diagnose complex problems/issues and develop effective solutions.	<i>Ability to research issues and problems in highways services and PFI contracts and to use this to inform effective solutions</i>	E	
Experience of partnership working and representing the organisation externally.	<i>Ability to demonstrate an understanding and experience of partnership working in the highways service</i>	E	
Excellent planning and organisational skills, to manage a range of complex activities with proven ability to prioritise and co-ordinate workloads, monitor and evaluate work, to ensure deadlines are achieved.	<i>Ability to demonstrate successful service planning and workload management</i>	E	
Good literacy and numeracy skills, significant experience of writing reports, specifications and agreements.	<i>Demonstrable ability to write clear, concise and high-quality reports and to evaluate and present numerical data</i>	E	
Experience of financial processing and / or budget management.	<i>Experience of financial management of highways functions e.g. capital and revenue</i>	E	
Experience of setting standards and measures and managing contract compliance / performance.	<i>Ability to manage performance effectively through accurate and meaningful measurement and monitoring of activities</i>	E	
Experience of managing projects.	<i>Experience and understanding of good highway improvement project management</i>	E	
Qualifications			
Role Profile requirements.	Job specific examples. (if left blank refer to left hand column)	Essential	Desirable
Educated to degree level or equivalent standard/experience in a relevant subject		E	
Relevant professional qualification.			D
May require relevant certifications including evidence of fluency in English language.		E	
Other Requirements			
<ul style="list-style-type: none"> • There will be a need as work dictates to meet with stakeholders and partner organisations outside of normal office hours. • Hold a full driving licence to meet the travel requirements of the work 			