

JOB SUMMARY

Post Title	Public Health Practitioner						
Job Family	<i>Partnership, Commissioning and Contracts</i>	Pay Range	10	Line Manager to others?	No	Role profile ref	PCC10
Service Area	<i>Public Health</i>						
Line Manager	<i>Senior Practitioner</i>						
Location	<i>County Hall and Agile working</i>						

Job Purpose

To support the implementation and delivery of health improvement programmes, some of which are commissioned to be delivered by providers, in a range of different settings and with specific groups of people, in the local population.

To work collaboratively and project manage and deliver on aspects of the Public Health strategy by supporting senior practitioners.

Job Context (key outputs of team / role to provide some specific examples of role profile accountabilities)

Contribution to effective Public Health services

- Apply key Public Health skills and knowledge to contribute to the review and development of portfolio action plans
- Contribute to the Councils delivery against the national **Public Health Outcomes Framework** and statutory responsibilities

Evidence based practice

- Use of a Public Health approach (evidence based, outcomes focused) to maintain an awareness of public health interventions and research to help inform local development of projects and/ or services
- To assist with the collection, analysis and interpretation of relevant public health information. Provide specialist advice, training and support to enable other workers and organisations to improve health and well being outcomes.

Collaborative working

- Facilitate partnership working to improve health outcomes with a range of statutory, non-statutory, voluntary and private sector stakeholders.
- To build effective relationships with stakeholders and partner organisations to collaboratively work on specific topic areas whilst influencing their contributions to the public health agenda.
- Additionally, support Senior Practitioners to work with contracted providers and to develop services and help improve Public Health outcomes.

Policy and strategy development and implementation

- To contribute to the public health work programme by supporting Senior Practitioners to implement Public Health portfolio strategies through specific project work e.g., reducing Smoking in Pregnancy, improving Physical Activity
- To support Senior Practitioners in interpreting and implementing national public health policy at a local level and support the development and evaluation of long-term multi-agency plans and strategies.

Promoting and protecting the population's health and wellbeing

- To support the development of portfolio action plans to support the delivery and implementation of the Public Health Strategy
- To facilitate in providing specialist advice, training or support to enable the wider workforce to promote positive health and wellbeing
- To promote positive lifestyle choices and behaviour through relevant campaigns to tackle longstanding and widening health inequality issues.

Knowledge, Skills and Experience

Role Profile requirements.	Job specific examples.	Essential	Desirable
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	(if left blank refer to left hand column)		
Relevant practical experience within the service or a related professional area demonstrating evidence of appropriate level of knowledge.	<i>Able to support the Senior Practitioner to implement Public Health Strategy actions through specific project work.</i>	E	
	<i>Understanding and experience of reflective practice</i>		D
Detailed knowledge of the systems, policies, processes, regulations, professional guidelines and legislation relevant to the work area.	<i>Able to support the Senior Practitioner in working with contracted service providers and service users and stakeholders to develop services and help improve Public Health outcomes.</i>		D
	<i>Experience of assisting in commissioning.</i>		D
	<i>Understand requirements for effective safeguarding and know how to manage any safeguarding concerns witnessed/raised.</i>		D
Practical understanding of the range of services provided within area of specialism and their contribution to overall organisational performance.	<i>Able to support the work of the Senior Practitioner and Principal in coordinating partnership groups such as the Mental Health Alliance, or in contributing to the work of a partnership lead by another organisation such as Energise Me</i>	E	
	<i>Public Health knowledge and expertise in the relevant portfolio areas to be able to support the Senior practitioner in working in partnership with IWC colleagues and wider partners.</i>		D
	<i>Able to evidence understanding of the motivations for partnership working and how to develop effective shared outcomes and build effective relationships with individuals in the partnership</i>		D
Good knowledge of other areas of the authority relevant to the service and of wider sector / external influences / developments.	<i>Experience of working with communications colleagues to develop campaign material.</i>		D
Good ICT skills including use of Microsoft applications and specialist systems.	<i>Competent in the use of Microsoft Excel, Word, PowerPoint and Teams</i>	E	
Good communication and interpersonal skills with the ability to engage effectively with a range of audiences and explain specialist information in a way which a non specialist can understand.	<i>Ability to communicate effectively with a variety of audiences always ensuring a professional manner.</i>	E	
	<i>Ability to review, contribute or create presentations for others and/or self, using PowerPoint.</i>	E	
Proven ability to build relationships and engage successfully with stakeholder community.	<i>Experience of working effectively as a member of the team.</i>	E	
	<i>Experience of providing support to those learning about things you are knowledgeable about and share this learning.</i>		D

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Proven initiative and judgement to identify and resolve problems.	<i>Understanding of own competence and willingness to seek advice where required</i>	E	
Good planning and organisational skills, with proven ability to prioritise and co-ordinate workloads, monitor and evaluate work, to ensure deadlines are achieved.	<i>Experience of managing time across a number of simultaneous work tasks</i>	E	
	<i>Experience of maintaining action plans and project plans for the projects being delivered.</i>	E	
	<i>Experience of planning own work and setting goals and objectives. Able to develop and progress a personal development plan in conjunction with line manager. Understand the need to close current gaps in training in a timely way.</i>	E	
	<i>Able to evidence ability to manage deadlines and priorities that may change due to unforeseen circumstances, and experience of being reactive and proactive to situations to ensure tasks are completed.</i>	E	
Good literacy and report writing skills,	<i>Able to utilise good writing skills, ensure attention to detail in reports, emails and presentations</i>	E	
Good numeracy and analytical skills. Accurate with good attention to detail.	<i>Able to demonstrate good attention to detail with written work, such as reports and in communications such as emails ensuring accuracy and clarity. Able to review drafts of own work and that of others for accuracy and improve the presentation of work developed in collaboration with others where required.</i>	E	
Experience of financial processing and / or budget monitoring.	<i>Experience of processing purchase orders and invoices</i>		D
Experience of contributing to project planning and delivery.	<i>Experience of working in a project management context.</i>	E	
	<i>Able to work with the Project Management Support Officer and Senior Public Health Practitioner to contribute to the Public Health Strategy Action plans and maintain project plans for relevant portfolio areas.</i>	E	
Qualifications			
Role Profile requirements.	Job specific examples. (if left blank refer to left hand column)	Essential	Desirable
Educated to degree level or equivalent standard.			
	A degree in a relevant subject in social science, humanities or science or equivalent qualification or experience	E	
Relevant professional qualification - or working towards this.	Public Health practitioner registration or willingness to work towards this	E	

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GCSE	GCSE grades 4 to 9 in Maths and English or equivalent qualification of experience	E	
Other Requirements			
Behaviours: This list is not exhaustive, but these are some key behaviours expected from IWC employees: <ul style="list-style-type: none">• Doing what you say you will do, when you say you will do it and communicating the outcome• Engaging in co-production of services – ensuring the voice of the person is heard and understood in service improvements• Using your initiative and innovation to solve everyday problems• Working in an agile way – working where and how it works best for the service and, as importantly, for our population• Taking responsibility for your own continuous personal and professional development• Respecting others' points of view, taking time to listen and being open to change			
<i>May be required to undertake additional duties as commensurate with grade and role</i>			