



MEDINA HOUSE SCHOOL

Staff suitability declaration

This form is to be completed by all new staff before commencement of employment and all volunteers and completed by all staff and volunteers on an annual basis at the commencement of the autumn term.

Name:

Post:

Head teacher: Julie Stewart

Please answer the questions and sign the declaration below to demonstrate that you are safe to work with children. If there are any aspects of the declaration that you are not able to meet, you should disclose this immediately to the head teacher.

Please circle yes or no against each bullet point below:

<p>Questions relating to you:</p> <p>Are you <i>disqualified for caring for children</i>? For example:</p> <ul style="list-style-type: none"> • Have you been cautioned or convicted of any offences against a child? • Have you been cautioned or convicted of any violent or sexual offences against an adult? • Have you been barred from working with children by the Disclosure and Barring Service (DBS)? • Have your children been taken into care? • Have or are your children the subject of a child protection order? • Has a court order been made in respect of a child under your care? • Have you been refused registration or had registration cancelled in relation to childcare or a children’s home or have you been disqualified from private fostering? 	<p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p>
<p>Questions relating to ALL others in your household (‘household’ means anyone residing permanently with you or for any temporary period of time):</p> <p>Is anyone living in your household <i>disqualified for caring for children</i>? For example:</p> <ul style="list-style-type: none"> • Has anyone living in your household been cautioned or convicted of any offences against a child? • Has anyone living in your household been cautioned or convicted of any violent or sexual offences against an adult? • Has anyone living in your household been barred from working with children by the Disclosure and Barring Service (DBS)? • Does anyone living in your household have children that have been taken into care? • Has anyone living in your household been the subject of a child protection order? • Has anyone living in your household had a court order made in respect of a child in their care? • Has anyone living in your household been refused registration or had registration cancelled in relation to childcare or a children’s home or has anyone been disqualified from private fostering? 	<p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p>

If you have answered YES to any of the questions above, please provide further information below:

.....

.....

.....

.....

.....
.....
I understand my responsibility to safeguard children and am aware that I must notify the head teacher of anything that may affect my suitability or that of anyone living in my household.

I will ensure I notify the head teacher immediately of any changes to my situation or that of anyone living in my household.

I am aware that if I am taking medication on a regular basis I must notify the head teacher, and must keep the medication in a safe place, out of the reach of children.

I will ensure that I notify the head teacher if I experience any health concerns which could impact upon my ability to work with children.

I give permission for you to contact any previous settings, local authority staff, the police, the DBS, or any medical professionals, to share information about my suitability to care for children.

Signed.....
Date.....

(Name in block capitals).....

Head teacher (signature) 
Date.....

Head teacher – please record follow-on action taken, where relevant

.....
.....
.....
.....
.....
.....
.....
.....
.....

Signed.....
Date action taken.....
Head teacher

Acknowledgment: Template provided by NAHT member Denise Russell of Hackbridge Primary School and Chair of the Sutton Primary SBM Group