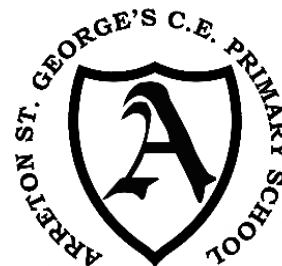


Arreton St George's C.E. (Aided) Primary School
School Lane
Arreton
Isle of Wight
PO30 3AD
Email: admin@arretoncepri.iow.sch.uk
Tel: - 01983 528429



Head Teacher: Mrs Nicky Coates

Job Description – HLTA Sports Coach

PURPOSE OF JOB

To complement the professional work of teachers by taking responsibility for agreed learning activities under an agreed system of supervision. This will involve planning, preparing and delivering learning activities for individuals/groups and for whole classes and monitoring pupils and assessing, recording and reporting of pupils' achievement, progress and development.

To be responsible for the management and development of Sports within the school, ensuring that all pupils:

- Develop competence to excel in a broad range of physical activities
- Are physically active for sustained periods of time
- Engage in competitive sports and activities
- Lead healthy, active lives.

MAJOR RESPONSIBILITIES

To work under an agreed system of supervision/management to deliver the Physical Education curriculum for EYFS, Key Stage 1 and 2 and to be a specialist knowledge resource by:

- Leading the planning cycle under supervision
- Delivering lessons to groups/whole classes
- Recording and reporting on pupil achievement
- Delivering after school sports clubs
- Managing fixtures/events and sports days

Responsibilities

Support the assigned teacher by:

- Organising and managing an appropriate learning environment and resources
- Within an agreed system of supervision, planning challenging teaching and learning objectives and evaluating and adjusting lessons/work plans as appropriate
- Monitoring and evaluating pupil responses to learning activities through a range of assessment and monitoring strategies against pre-determined learning objectives
- Providing objective and accurate feedback and reports as required on pupil achievement, progress and other matters, ensuring the availability of appropriate evidence
- Recording progress and achievement in lessons/activities systematically and providing evidence of range and level of progress and attainment
- Working within an established discipline policy to anticipate and manage behaviour constructively, promoting self control and independence
- Administering assessments where necessary
- Producing lesson plans, worksheets, plans etc.

- Advising on appropriate deployment and use of specialist resources/equipment

Supporting pupils by:

- Assessing the needs of pupils and using detailed knowledge and specialist skills to support pupils' learning; adjusting activities according to pupil responses/needs
- Establishing productive working relationships with pupils, acting as a role model and setting high expectations for behaviour and learning
- Promoting the inclusion and acceptance of all pupils within the classroom
- Supporting pupils consistently whilst recognising and responding to their individual needs
- Encouraging pupils to interact and work co-operatively with others and engaging all pupils in activities
- Promoting independence and employing strategies to recognise and reward achievement of self-reliance
- Providing feedback to pupils in relation to progress and achievement

Support the school by:

- Complying with all policies and procedures relating to safeguarding and child protection, health, safety and security, confidentiality and data protection, and reporting all concerns to an appropriate person
- Being aware of and supporting difference and ensuring all pupils have equal access to opportunities to learn and develop
- Developing an overview of the pastoral issues of pupils and their families
- Contributing to the overall ethos/work/aims of the school
- Establishing constructive relationships and communicating with other agencies/professionals, in liaison with the teacher, to support achievement and progress of pupils
- Taking the initiative as appropriate to develop appropriate multi-agency approaches to supporting pupils
- Recognising own strengths and areas of expertise and using these to lead, advise and support others
- Delivering out of school learning activities within guidelines established by the school
- Contributing to the identification and execution of appropriate out of school learning activities which consolidate and extend work carried out in class

For all responsibilities attend relevant training and keep up to date with new initiatives

Performance Management

Participating in agreed arrangements in line with National Guidance to allow for appropriate professional development and review of performance. Evaluate own performance to improve effectiveness.

Equality and Diversity

Working within the schools guidance and legal responsibilities for all aspects connected to Equality and Diversity and inclusion. Be familiar with the code of practice for identification and assessment of SEND and keep appropriate records on education plans for pupils.

Safeguarding Children

Participate in induction and ongoing checks and training in line with the school's Safeguarding Children policies and guidelines. Promote the welfare of children and support the social, emotional and cultural aspects of pupils' learning.

Staff Meetings and In-House Training

Participating in and, when appropriate, leading staff meetings or training where required.

Cover

If requested, participate in cover arrangements.

Other Duties

- Participate in the whole school development work as outlined in the School Improvement Plan.
- Participate in the review and writing of any new policies or guidelines where required.
- Undertake any other duties as requested by the Head Teacher.