

## JOB SUMMARY

<b>Post Title</b>	<b>Lawyer (Criminal)</b>						
<b>Job Family</b>	Business support	<b>Pay Range</b>	12	<b>Line Manager to others?</b>	No	<b>Role profile ref</b>	<a href="#">BS12</a>
<b>Service Area</b>	Legal Services - Litigation Legal Team						
<b>Line Manager</b>	Principal Lawyer, Litigation Legal Team						
<b>Location</b>	Legal Services, County Hall, Newport, Isle of Wight						

<p><b>Job Purpose</b></p> <p>To undertake on behalf of the Council such advice and representation relating to Criminal Litigation and Regulatory Law within the Litigation Legal Team and such other legal matters as may be allocated by the Principal Lawyer covering the wide range of work undertaken by the Litigation Legal Team.</p>
<p><b>Job Context (key outputs of team / role to provide some specific examples of role profile accountabilities)</b></p> <ol style="list-style-type: none"> <li>1. To develop and maintain a generic skill set that allows the Isle of Wight Council to employ your skills, abilities and experience across the Council and its formal partnerships as needed</li> <li>2. Advise upon all aspects of the criminal and regulatory law work including managing cases, attending, and advocating in magistrates court and attending authority panels.</li> <li>3. To advise on and manage cases involving the council arising at the Coroner's Court.</li> <li>4. To personally represent and/or assist Counsel to represent the Council (and other clients) before Tribunals and Courts.</li> <li>5. To work with other team members and provide advice to the Officers and teams across the Council's Directorates.</li> <li>6. To achieve and maintain good working relationships with internal and external clients and other staff.</li> <li>7. To proactively implement such quality assurance and other systems as may apply to Legal Services specifically and more widely, the Council.</li> <li>8. To advise on reports and governance arrangements and attend at such committees/meetings as required by the Principal Lawyer and to carry out such duties commensurate with the post as the Principal Lawyer or Strategic Manager, Legal Services and Deputy Monitoring Officer may reasonably require.</li> <li>9. To participate in special projects or working groups assigned by the Principal Lawyer, Litigation Legal Team and/or Strategic Manager, Legal Services and Deputy Monitoring Officer.</li> </ol>

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<b>Knowledge, Skills, and Experience</b>			
<b>Role Profile requirements.</b>	<b>Job specific examples.</b> (If left blank refer to left hand column)	<b>Essential</b>	<b>Desirable</b>
Significant and substantial relevant experience of working in the service area / profession, with evidence of appropriate specialist knowledge of relevant systems, policies, regulations, professional guidelines, and legislation.		<b>X</b>	
Authoritative knowledge of relevant policy, work practices, professional guidelines, legislation, and a good understanding of emerging developments within the specialist area.		<b>X</b>	
Proven initiative and judgement to research, identify and resolve problems.		<b>X</b>	
Excellent interpersonal, persuasion, influencing and negotiating skills.	Able to clearly advise officers and councillors of the authority on related matters.	<b>X</b>	
Proven ability to cope with conflicting and changing demands through good time management and the ability to work under pressure.	Able to manage own case load and provide informal supervision to junior officers.	<b>X</b>	
Proven ability to cope with conflicting and changing demands through good time management and the ability to work under pressure.		<b>X</b>	
<b>Qualifications</b>			
<b>Role Profile requirements.</b>	<b>Job specific examples.</b> (If left blank refer to left hand column)	<b>Essential</b>	<b>Desirable</b>
Relevant professional / vocational qualification.	Chartered Legal Executive, Barrister or Solicitor	x	
Professional registration may be required.	Hold a practising certificate and to maintain membership of relevant regulatory organisation (CILEX Regulation, Bar Standards Board, Solicitors Regulation Authority)	<b>X</b>	
<b>Other Requirements</b>			