

JOB SUMMARY

Post Title	Community Co-ordinator: Landslide and Coastal Change						
Job Family	Service Delivery	Pay Range	12	Line Manager to others?	No	Role profile ref	SD12
Service Area	Waste, Environment & Planning						
Line Manager	Service Manager Climate Coast & Environment						
Location	County Hall						

<p>Job Purpose</p> <p>To support the Isle of Wight Council and the islands community who are affected by landslide and erosion events. You will provide advice and support on behalf of the Local Authority to, council departments, elected members, outside agencies, developers, and the general public on matters related to coastal erosion and landslide events. The role will involve organising community engagement and providing education and support within the affected communities. The role will involve research and development of opportunities within the communities affected by these events, to minimise the impact and effects of significant erosion and landslide events. You will act as the Local Authorities representative to design and develop future strategy in relation to landslide and land erosion management.</p>
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<p>Job Context (key outputs of team / role to provide some specific examples of role profile accountabilities)</p> <ol style="list-style-type: none"> 1. Research into specific geological and geotechnical features that may be miss forecast by the Shoreline Management Plan Erosion Mapping. E.g. complex relic landslides, chines and nonstandard geological features. 2. Undertake research into understanding the nontechnical barriers to community and individual actions to protect property and business from these geological events. 3. Develop a framework of support options for the islands individuals and communities affected by landslides and coastal erosion 4. Provide proactive and reactive support for homeowners and business effected by landslides or coastal erosion events, this will include the effects from long term and short-term social impacts 5. Work with other Statutory Bodies and Local Authorities who face similar issues to learn and share best practice 6. Provide recommendations into the long-term viability for these locations and provide solution focused plans to locally adapt to the natural geological events which occur on the Isle of Wight.
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Knowledge, Skills and Experience			
Role Profile requirements.	Job specific examples. (if left blank refer to left hand column)	Essential	Desirable
Proven ability to influence based on facts and evidence, a range of audiences with differing competence and abilities. Ability to communicate one to one and with specific groups.	<p><i>Experience of articulating complex issues relating to long term and short-term changes within a community affecting both individuals and groups of people,</i></p> <p><i>Following identified and potential land movement events, responding to significant land movement events with support and guidance</i></p> <p><i>Experience managing and resolving difficult situations to achieve positive outcomes for groups and individuals within the community</i></p> <p><i>Ability to negotiate and influence decision makers and groups within the community to ensure that positive outcomes are achieved.</i></p>	E	
Substantial practical experience demonstrating development through a series of progressively more	<i>Experience in developing and delivering plans and strategies with solution focused outcomes.</i>	E	

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<p>demanding and relevant work roles. Relevant experience within the service area, working as part of team to meet service standards, targets and deadlines.</p>	<p><i>Able to investigate/ identify potential risks of future land movement events and recommend solutions to managing the variables which can be controlled or influenced.</i></p> <p><i>Experience in developing, delivering reports and solutions</i></p> <p><i>Ability to work effectively as part of a team and as an individual to deliver a high level of customer service, whilst ensuring service standards, targets and deadlines are met.</i></p>		
<p>Strong and demonstrably effective communication, interpersonal and presentation skills. Ability to understand and explain complex information to a range of audiences. Proven ability to negotiate with, persuade and influence others.</p>	<p><i>The role will require excellent communication skills in all forms in order to provide updates, reasoning for advice/decisions and the ability to build and maintain trust and dialogue in challenging circumstances to a range of audiences including, colleagues, Councillor's, community groups, and individuals within the community.</i></p> <p><i>Proven ability to partake in and manage negotiations with a range of internal and external partners in relation to erosion and land movement / landslide events.</i></p>	E	
<p>Good ICT skills including both standard Microsoft applications and specialist systems.</p>	<p><i>Ability to use a range of applications related to the role including all Microsoft packages,</i></p>	E	
<p>Authoritative and extensive knowledge of the specialist work area and relevant legislation, regulations, processes, systems, procedures and standards. Wide reaching knowledge of other areas of the authority relevant to the service and of wider sector / external influences. Experience of contributing to the development of procedures and practices.</p>	<p><i>Proven ability to provide professional authoritative advice, guidance, support and recommendations to colleagues, stakeholders and service users and able to do in a timely and accurate manner using suitable information / evidence.</i></p>	E	
<p>Proven ability to manage, develop and motivate a multi-disciplinary team of professional and/or vocationally qualified and support staff. Budget, financial assessment (where relevant) and contract management experience. Experience of representing the work area in a professional / legal capacity.</p>	<p><i>Working with multi disciplinary teams for complex landslide and coastal erosion events, managing budget resources when identified and managing projects including contractors, representing the Isle of Wight Council as a professional representative in meetings. Substantial knowledge of coastal protection Regulations, best practice, shore line management plan, and national strategies is essential.</i></p>	E	
<p>Strong forward planning and organisational skills, with proven ability to prioritise and co-ordinate workloads, monitor and evaluate work, to ensure deadlines are achieved.</p>	<p><i>Able to prioritise and plan workloads to ensure that deadlines are met and work is undertaken.</i></p>	E	
<p>Advanced research, investigative and analysis skills demonstrating evidence of the ability to identify and diagnose complex problems/issues and develop</p>	<p><i>Ability to work with others (including colleagues, elected members, key stakeholders, external consultees, home and property owners, residents and tenants)</i></p>	E	

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innovative solutions that are both cost effective and within time constraints.	<i>and on your own to identify and diagnose problems/issues and develop and articulate solutions/options/recommendations that are cost effective and achievable.</i>		
Excellent interpersonal skills, with experience of resolving escalated and complex customer queries.	<i>Experience of working with difficult and challenging situations where solutions may not be available.</i>	E	
Experience of multi-disciplinary and partnership working and awareness of the issues involved. Experience of chairing meetings and leading working groups.	<i>Experience of working with stakeholders and council departments, emergency services, and experience of chairing working groups in the community (Landslide and Coastal Erosion)</i>	E	
Excellent planning and organisational skills, to manage a range of complex activities and to achieve given targets and objectives.	<i>Planning and organising activities within the community affected by Landslide and Coastal Erosion</i>	E	
Qualifications			
Role Profile requirements.	Job specific examples. (if left blank refer to left hand column)	Essential	Desirable
Educated to degree standard or equivalent	<i>A Degree or Masters in Geography, Geology, Civil Engineering or related subject.</i>	E	
Relevant professional / vocational qualification.	<i>Member of (or affiliation with) the Institution of Civil Engineers (ICE) Chartered Institute of Water & Environmental Management (CIWEM) accreditation</i>		D
Fluency in English Language		E	
UK Driving License or equivalent		E	
Other Requirements			
Organisation Structure (optional)			