

Minutes

Name of meeting	West Wight Implementation Group meeting
Date and time	Wednesday 29th September 2021, 9.30am
Venue	Microsoft Teams Meeting
Present	NS – County Education Manager JB – School Improvement Manager LG – Headteacher (Yarmouth & Shalfleet) CB – Chair of Governors (Yarmouth & Shalfleet) MS – Strategic Development Officer (HCC) JK – Strategic Development Officer (IWC) APr – Delivery Manager (HCC Property Services) CH – Business Support Officer
Apologies	SL – Business Services Manager MG – Head of Service (Information, Transport and Admissions) RS – Deputy Director of Education, Portsmouth Diocese APa – Principal Architect (HCC) MN – Communications Manager
1.	Welcome and apologies NS welcomed all to the meeting and introduced JB to the group. Colleagues introduced themselves to JB and explained their roles. NS confirmed that JB will be shadowing her during this meeting and will take over the role of chair at future meetings.
2.	Temporary accommodation update APr confirmed that the temporary accommodation works are complete, and the school moved into the mobiles during the Summer holidays, which was essential to allow construction works on the new site.
3.	Admissions and home to school transport LG reported that the FYT bus is working very well; they do three trips a day, have a good rota and a good relationship with the driver.
4.	Communications JK advised that the media statement will reference the sale of the Yarmouth site in due course.

5.

Date of the next meeting

NS asked CH to set up the next meeting for 3rd November at 9.30am.

Meeting closed: 10.30am