

Minutes

Name of meeting	West Wight Implementation Group meeting Executive Summary
Date and time	Wednesday 9th June 2021, 3pm
Venue	Microsoft Teams Meeting
Present	<p>NS – School Improvement Manager LG – Headteacher (Yarmouth & Shalfleet) CB – Chair of Governors (Yarmouth & Shalfleet) MS – Strategic Development Officer (HCC) SL – Business Services Manager EG – Strategic Development Assistant (IWC) APa – Principal Architect (HCC) APr – Delivery Manager (HCC Property Services) RS – Deputy Director of Education, Portsmouth Diocese CH – Business Support Officer</p>
Apologies	<p>MG – Head of Service (Information, Transport and Admissions) JK – Strategic Development Officer (IWC) MN – Communications Manager</p>
1.	<p>Welcome and apologies NS welcomed all to the meeting and thanked MS for chairing the last one.</p> <p>The minutes from the last meeting were agreed correct.</p>
2.	<p>New school update APr advised that good progress is being made.</p> <p><u>Planning</u> APr confirmed that a minor amendment to the approved scheme has been prepared, based upon agreed value engineering and Client Engagement Meeting discussions, and will be submitted shortly. It is hoped that the planning decision can be taken under delegated powers, which is a quicker process.</p> <p><u>Procurement</u> APr advised that the agreed way forward, as previously reported, is being progressed. Morgan Sindall are proceeding with pre-construction services including the detail design; issue of the Contractors Proposals is anticipated later in June. The procurement phase will follow, and it is anticipated that this will conclude in the Final Business Case in the late summer. Some upward pressure on</p>

construction costs in the market and some material supply issues have been reported; the LA are working closely with Morgan Sindall to review these risks and have shared feedback with the DfE.

The DfE funding agreement included reinvestment of the proceeds of the sale of Yarmouth site into the scheme, and the detail agreement between the IoW and the Diocese to enable this will need to be concluded.

3. Temporary accommodation update

Planning

As shared previously, APr confirmed that planning approval was received in March.

Procurement

As shared previously, APr advised that the single return received from the original tender was non-compliant. As a consequence, the SCF modular framework option was progressed, and MRC were appointed for the works.

Programme

APr confirmed that construction commenced on 6th April and the temporary accommodation and associated works are now close to completion. The school move to the temporary accommodation is programmed to take place during the 2021 summer holiday (mid-August).

4. Admissions and home to school transport

SL confirmed that there are 3 upcoming Yarmouth appeals. NS asked when the appeals process will be completed and SL confirmed that the appeals are on 21st June, and a decision will be made within five school days.

5. EYFS

EG confirmed that there has been no further update on EYFS.

6. Diocese views/comments

RS confirmed he has nothing further to add.

7. Date of the next meeting

AP advised that they would need to get to 80% of the package before having more of an understanding, so it was agreed that the next meeting will take place on 3rd August from 2pm – 3.30pm.

Action: CH to set up the next meeting.

Meeting closed: 3.30pm