

# Minutes

<b>Name of meeting</b>	<b>West Wight Implementation Group meeting</b>
<b>Date and time</b>	<b>Wednesday 6<sup>th</sup> April 2022, 3pm</b>
<b>Venue</b>	<b>Microsoft Teams Meeting</b>
<b>Present</b>	JB – School Improvement Manager LG – Headteacher (Yarmouth & Shalfleet) SL – Business Services Manager JK – Strategic Development Officer (IWC) APa – Principal Architect (HCC) APr – Delivery Manager (HCC Property Services) RS – Deputy Director of Education, Portsmouth Diocese CH – Business Support Officer
<b>Apologies</b>	CB – Chair of Governors (Yarmouth & Shalfleet) MN – Communications Manager MS – Strategic Development Officer (HCC) MG – Head of Service (Information, Transport and Admissions)
<b>1.</b>	<b>Welcome and apologies</b> JB welcomed all to the meeting and apologies were noted.
<b>2.</b>	<b>New school update</b> APa reported that all is going well on site and the contractors were starting to pour the slab. APa advised that he has had good meetings with LG and the team. They met last week to discuss the colour schedule and he released this to the contractor to enable them to procure doors and tables etc.  APa confirmed that the programme is still on target for completion next January.  APa confirmed that there will now be a steel frame signing ceremony once the frame is up, and some of the children will be involved.
<b>3.</b>	<b>Temporary accommodation update</b> APa advised that there are no updates.
<b>4.</b>	<b>Admissions and home to school transport</b> SL advised that the transport arrangements will stay as they are, as

they are working well.

SL confirmed that the primary allocation is happening today, and parents will be notified on 19<sup>th</sup> April. Yarmouth are taking first preferences and those that live 'on the doorstep' of the new site will get a place.

**5. Early Years**

JK advised that there is not much of an update around Early Years.

**6. Communications**

JK noted that the steel framing signing will be taking place, which will be a good news story.

**7. Diocese**

RS advised that there are no updates from the Diocese.

**8. Date of the next meeting**

It was agreed that the next meeting would take place at the end of May.

**Action: CH to set up the next meeting for the end of May.**

**Meeting closed: 3.20pm**