

Minutes

Name of meeting	West Wight Implementation Group meeting
Date and time	Wednesday 3rd November 2021, 10am
Venue	Microsoft Teams Meeting
Present	JB – School Improvement Manager LG – Headteacher (Yarmouth & Shalfleet) CB – Chair of Governors (Yarmouth & Shalfleet) SL – Business Services Manager JK – Strategic Development Officer (IWC) APr – Delivery Manager (HCC Property Services) RS – Deputy Director of Education, Portsmouth Diocese APa – Principal Architect (HCC) CH – Business Support Officer
Apologies	MS – Strategic Development Officer (HCC) MG – Head of Service (Information, Transport and Admissions) MN – Communications Manager
1.	Welcome and apologies JB welcomed all to the meeting and apologies were noted. JK explained that there was a press release in May 2020 which confirmed that funding approval had been received for £4.5 million. The upcoming statement will confirm that the contract has been rewarded, works will be commencing and will state that the funding strategy relies on the Yarmouth site being vacated.
2.	New school update APr advised that good progress has been made during this reporting period. APr confirmed that the minor amendments have been approved under delegated powers, and pre-commencement conditions have also been approved. The agreement of the Tender Report and the Final Business Case took place. Following upward pressure on construction costs in the market, the DfE and IoW agreed to some uplift to close the funding gap. A pre-start meeting is planned for 12 November and it is anticipated that works will commence on 29 November. APr confirmed that Morgan Sindall have agreed to start the lead-in process and commence before the contract is signed by both parties. APr advised that construction works will be complete early in 2023.
3.	Temporary accommodation update

Nothing new to report.

4. Admissions and home to school transport

SL advised that there are no updates on transport but reported that the FYT bus is working well.

5. Early Years

JK reported that there are no further early years updates.

6. Communications

JK confirmed that she will contact the Comms team about the school sending out a brief update to parents.

7. Diocese

RS advised that his main discussion point was communications, which has already been covered.

8. Date of the next meeting

JB suggested late January/early February and asked CH to identify a date and send out the invites.

Meeting closed: 10.35am