

Minutes

Name of meeting	West Wight Implementation Group meeting Executive Summary
Date and time	Tuesday 3rd August 2021 at 2:00pm
Venue	Microsoft Teams Meeting
Present	MS – Strategic Development Officer (HCC) APa – Principal Architect (HCC) APr – Delivery Manager (HCC Property Services) RS – Deputy Director of Education, Portsmouth Diocese CB – Chair of Governors (Yarmouth & Shalfleet) JK – Strategic Development Officer (IWC) SL – Business Services Manager LG – Headteacher (Yarmouth & Shalfleet) LH – Business Support Officer
Apologies	MG – Head of Service (Information, Transport and Admissions) MN – Communications Manager NS – School Improvement Manager
1.	Welcome and apologies MS welcomed all to the meeting and apologies were noted. The minutes from the last meeting were agreed correct.
2.	Temporary accommodation update <u>Planning</u> Planning approval was received in March. A temporary generator has been procured, and a plan in place for the permanent supply from w/c 16 th August depending on the statutory authority; the temporary generators will then be removed from site. <u>Programme</u> The school move to temporary accommodation has now taken place, which was essential to allow the main construction works to progress. The temporary builds on the Yarmouth site are being used with the modular building used for the library; there is also extra playground space available. LG said things have been stressful but are better now. JK praised the work, support and attitude of all school staff.
3.	Admissions and home to school transport SL confirmed transport is in place, with no additional updates.

4. **EYFS**
It was agreed that a further meeting with the nursery and Morgan Sindall will be scheduled, once the contract is in place. There have been no concerns raised by the EY team and parental restrictions, along with access and the fact this will be a demolition site have all been made clear.
5. **Communications**
The Media statement is usually published shortly after the contract is signed, which is likely to be the end of August / early September. This will also be a positive news story for the school. MS agreed to cover the media statement in JK's absence.

The West Wight Heritage group were shown around the site.
6. **Diocese views/comments**
RS thanked all for their work to date but had no updates to add.
7. **Any Other Business**
APa commented the asbestos survey should be carried out this week, although there has been no date agreed as yet.

JK confirmed the security alarm is still in place and the site is being monitored. Vectis Security will be visiting a couple of times to ensure everything is secure.
8. **Date of the next meeting**
It was agreed the next meeting would be scheduled for w/c 13th September. LG agreed to this but requested any information is shared as it comes to light.
Action: LH to schedule meeting.

Meeting closed: 2.50pm