

Schools Forum Powers and Responsibilities
IOW Schools Forum Annual Planner



Function	LA	Schools forum	DFE role	Next steps	Deadlines
Formula change for 2025/26	Proposes and decides	Must be consulted (voting restrictions apply – school, academy and PVI members only)	Checks for compliance with regulations	<ul style="list-style-type: none"> Look at format of information provided in consultation. Give options and examples. 16th September 2024 meeting to discuss and look at options before distribution of consultation in October. 	HT Forum meets 1 week before SF. SF papers to be circulated and published by 7 Nov 24 prior to SF meeting 14 Nov 24 Final formula agreed at next SF Meeting, papers to be circulated and published by 11 Jan 25 prior to SF meeting 18 Jan 25
Movement 0.5% for 2025/26	Proposes	Decides	Adjudicates where schools forum does not agree LA proposal	Discussion at SF meeting 14 Nov 24	As above
Contracts (where LA is entering contracts to be funded from the school budget)	Proposes at least one month prior to invitation to tender, the terms	Gives a view and informs the governing bodies of all consultations	None	<ul style="list-style-type: none"> Contract register- what are the current contracts and timescales 	As required

	of any proposed contract			<ul style="list-style-type: none"> Needs updating every meeting and what are the impacts 	
Financial issues Arrangements for pupils with SEND	Consults annually	Gives a view and informs the governing bodies of all consultations	None	<ul style="list-style-type: none"> Breakdown of commissioned places for Rp's/ special school/mainland placements/ (is there money still being paid to Hampshire for funded places reduction? £30K IR to investigate who is now carrying out these duties) What are the arrangement for top- up EHCP's and discretionary funding – (criteria for discretionary funding) Does this include funding for maintained and special school places in mainstream? 	<p>HT Forum meets 1 week before SF. SF papers to be circulated and published by 14th March to be provided to heads forum on 14th March 2024.</p> <p>14 Mar 24 prior to SF meeting 21 Mar 24</p>
Financial issues Arrangements for pupil referral units and the education of children otherwise than at school in particular the places to be commissioned by the LA and school and the arrangements for paying top-up funding	Consults annually	Gives a view and informs the governing bodies of all consultations	None	<ul style="list-style-type: none"> ILC places EOTAS- overview and outcomes? How many schools are undertaking alternative provision? 	<p>HT Forum meets 1 week before SF. SF papers to be circulated and published by 3rd July to be provided to heads forum on 3rd July 2024.</p> <p>4 Jul 24 prior to SF meeting 11 Jul 24</p>

Arrangements for Early Years provision	Consults annually	Gives a view and informs the governing bodies of all consultations	None	<ul style="list-style-type: none"> • Financial arrangement- number place commissioned – number of setting and commissioned- how will this affect these settings in the future. • School verses independent. • Breakdown of staffing and statutory duties for early block and High needs block? • How is the staffing structure supporting especially SEND? Where are the different funding part with this- i.e. portage • How many SEND children in Early years are there? • How many EHCP's? • Support for Early years • Detail report on what the LA are funding and what is the impact? 	<p>HT Forum meets 1 week before SF. Report on structure of the EY Central Team and a detailed EY budget report to be circulated and published by 13 Mar 24 prior to SF meeting 21 March 2024</p> <p>For 2025/6 budget, SF papers to be circulated and published by 10 Jan 25 for heads forum prior to SF meeting 18 Jan 25</p>
Administration arrangements for the allocation of central government grants (2025/26)	Consults annually	Gives a view and informs the governing bodies of all consultations	None	Finance team breakdown? Provide papers for school forum on central grants for each financial year	<p>HT Forum meets 1 week before SF. SF papers to be circulated and published by 6th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24</p>

<p>Minimum Funding Guarantee (MFG) (2025/26)</p>	<p>Proposes any exclusions from MFG for application to DfE</p>	<p>Gives a view-consultation</p>	<p>Approval to application for exclusions</p>	<p>16th September 2024 sub group meeting.</p>	<p>HT Forum meets 1 week before SF. SF papers to be circulated and published by 6th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24</p>
<p>De-delegation for mainstream maintained schools (2025/26) for -</p> <ul style="list-style-type: none"> • Contingencies • Administration of free school meals • Insurance but not applicable for IW schools as buyback service • Licences/subscriptions • Staff cost – supply cover Purchased by schools individually. • Support for minority ethnic pupils/underachieving group. Purchased by schools individually if required. Would require a lump sum agreement by all schools to fund this. 	<p>Proposes</p>	<p>Maintained primary and secondary school member representatives will decide for their phase.</p>	<p>Will adjudicate where schools forum does not agree LA proposal</p>	<ul style="list-style-type: none"> • Contingencies- None currently held. • Which ones- can we have a list of break down • Staff cost- supply? • What are we doing and how can we support? • Behaviour- how much is funded through safety valve and how much are we supporting as schools? • Individual school <p>What is in place- is this part of the £77 per pupil?</p>	<p>HT Forum meets 1 week before SF. SF papers to be circulated and published by 6th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24</p>

<ul style="list-style-type: none"> • Behaviour support services • Library and museum services. Purchased by schools individually as a buyback service. • School improvement • Trade Union facilities time 				<p>Part of Safety Valve Strategy. What happens at end of 3 years?</p> <p>Part of Education Function charge of £77 pp 2024-25</p>	
<p>General Duties for 2025/26 maintained school</p> <ul style="list-style-type: none"> • Contribution to responsibilities that local authorities hold for maintained schools (operational guidance for more information) 	Proposes	Would be decided by the relevant maintained school members (primary, secondary, special and PRU)	Adjudicates where schools forum does not agree LA proposal	<ul style="list-style-type: none"> • New operational guidance for 2024-25 • Formula funding and consultation- more in-depth • Provide breakdown of Education Functions budget 	HT Forum meets 1 week before SF. SF papers to be circulated and published by 6 th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24
<p>Central spend on and criteria for allocating funding from</p> <ul style="list-style-type: none"> • Funding for significant pre-16 pupil-growth, including new schools set up to meet basic need, whether maintained or academy 	Proposes	Decides	Adjudicates where schools forum does not agree LA proposal	<ul style="list-style-type: none"> • What is the plan for the future? • Ashley Jeffries to provide school places forecasts • Additional spaces required for Y7-11 moving through next few years. 	HT Forum meets 1 week before SF. SF papers to be circulated and published by 6 th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24

<ul style="list-style-type: none"> Funding for good or outstanding schools with falling rolls- where growth in pupils numbers is expected within three years 				Will this be required in the future? SCAP return will advise.	HT Forum meets 1 week before SF. SF papers to be circulated and published by 6 th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24
Central spend					
<ul style="list-style-type: none"> Early years block provision 	Proposes	Decides	Adjudicates where schools forum does not agree LA proposal	<ul style="list-style-type: none"> See funding issued in relation to early years above. 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Infant class sizes 				<ul style="list-style-type: none"> Policy? Can't happen again 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Back-pay for equal pay claims 				?	
<ul style="list-style-type: none"> Remission of boarding fees at maintained schools and academies 				<ul style="list-style-type: none"> Have we children in this area? 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Admission 				<ul style="list-style-type: none"> What have we? 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Servicing of schools forum 				?	
<ul style="list-style-type: none"> Contribution to responsibilities that local authorities hold for all school 				?	
Central spend on					
<ul style="list-style-type: none"> Capital expenditure funded from revenue projects must have been planned and 	Proposes up to the value committed in the previous financial	Decides for each line	Adjudicates where schools forum does not agree LA proposal	<ul style="list-style-type: none"> What have we and what have we paid from this area? 	N/A?

decided on prior to April 2013 so no new project can be charged	year and where expenditure has already been committed.				
<ul style="list-style-type: none"> Contribution to combined budget – this is where is the schools forum prior to April 2013 agreed to contribute from schools budget to services which would otherwise funded from other sources? 				<ul style="list-style-type: none"> Have we done this? When? 	N/A?
<ul style="list-style-type: none"> Exiting termination of employment costs? (costs for specific individuals must have been approved prior to April 2013 so new redundancy costs can be charged) 				<ul style="list-style-type: none"> ? 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Prudential borrowing costs- the commitment must have been approved prior to April 2013 				<ul style="list-style-type: none"> ? 	<ul style="list-style-type: none">
Central spend on					
<ul style="list-style-type: none"> High needs block provision 	Decides	None but good practise to inform	None	<ul style="list-style-type: none"> How ties in with above-linking of places for all high need areas 	HT Forum meets 1 week before SF. SF papers to be circulated and published by 3 rd July for heads Forum before 4 Jul 24 prior to SF meeting

					11 Jul 24
• Central licences				• Which ones?	•
Scheme of financial management changes	Proposes and consults the governing body and head of every school	Approves (schools members only)	Adjudicates where schools forum does not agree LA proposal	<ul style="list-style-type: none"> • Is this up to date? April 2023 • When is the next review.....released at end of March 2024 	HT Forum meets 1 week before SF. SF papers to be circulated and published by 3 rd July for heads Forum before 4 Jul 24 prior to SF meeting 11 Jul 24
Membership- length of office of members	Decides	None (but good practice would suggest that they gave a view)	None-		TORs reviewed annually SF papers to be circulated and published by 6 th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24
Voting procedures	None	Determine voting procedure	None		TORs reviewed annually SF papers to be circulated and published by 6 th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24
Chair	Facilitates	Elects – annually/ biannually?	None		Annual election SF papers to be circulated and published by 6 th Nov for heads Forum before 7 Nov 24 prior to SF meeting 14 Nov 24