

## Application for the (Grant) (Renewal) (Transfer) of a Private Hire Vehicle Licence

Please Read the Guidance Notes and Conditions for this licence before completing and submitting the application form.

The Grant or renewal of a licence is not automatic and each application will be considered on its individual merits having regard to the Isle of Wight Council Conditions and Convictions Policy.

### Legal Requirement

The Isle of Wight Council is the data controller for the personal information you provide on this form. The council's Data Protection Officer can be contacted at [dpo@iow.gov.uk](mailto:dpo@iow.gov.uk). You can contact the council by phone on 01983 821000, or by writing to us at County Hall, High Street, Newport, IW PO30 1UD.

Your information will be used to allow the Council to process your application. In accordance with Data Protection law, the legal basis for this is for the performance of a task carried out in exercise of official authority. Your information will be shared with other council departments relevant external bodies for the purposes of processing your application.

We will keep your personal data for 6 years *or* as long as we are required to do so under relevant legislation or in accordance with our operational requirements. You can view our retention schedule on our website [www.iwight.com](http://www.iwight.com).

For further details on how your information is used; how we maintain the security of your information; and your rights, including how to access information we hold on you, and how to complain if you have any concerns about how your personal details are processed, please visit [www.iwight.com](http://www.iwight.com) or email [dpo@iow.gov.uk](mailto:dpo@iow.gov.uk)

### Trade Associations

Are you a member of a private hire trade association (Y/N)

If YES. Do you consent to the Trade Association communicating with Isle of Wight Council on your behalf (Y/N)

Name of trade association

### DECLARATION

I/We wish to apply for a Private Hire Vehicle Licence. I declare that I have checked the information given on this application form and to the best of my knowledge and belief it is correct. I understand that a false or misleading statement, or that withholding relevant information, may result in the refusal or revocation of the licence and/or may render me liable to prosecution.

Signature of each applicant

1.
2.
3.

Name

Date

### If you need to contact the

#### Address

Isle of Wight Council  
Licensing Section  
Jubilee Stores  
The Quay  
Newport  
Isle of Wight

#### Telephone number

Tel: (01983) 823159

#### Website and e-mail address

Website: [www.iwight.com](http://www.iwight.com)  
E-mail: [licensing@iow.gov.uk](mailto:licensing@iow.gov.uk)

#### Opening Times

8.30am-5.00pm Monday to Thursday  
8.30am-4.30pm Friday  
Closed Saturday and Sunday

Please insert your email address below

**PLEASE ANSWER ALL  
QUESTIONS AND WRITE IN  
BLOCK CAPITALS**

## APPLICATION

Name of applicant (Owner of Vehicle)

Mr/Mrs/Miss/Other (state)

Surname

Forename

Date of Birth (DD/MM/YYYY)

Address of applicant

Post Code

Telephone

Name of Business

Are you the sole proprietor

If NO state full names and addresses of any other persons who are also proprietors of the vehicle or are concerned in the keeping, employing or letting of the vehicle.

Name of 2nd applicant (Owner of Vehicle)

Mr/Mrs/Miss/Other (state)

Surname

Forename

Date of Birth (DD/MM/YYYY)

Address of 2nd applicant

Post Code

Telephone

Name of 3rd applicant (Owner of Vehicle)

Mr/Mrs/Miss/Other (state)

Surname

Forename

Date of Birth (DD/MM/YYYY)

Address of 3rd applicant

Post Code

Telephone

## DETAILS OF THE VEHICLE

Make

Model

Engine Size (CC)

Colour

Registration Number

Date first registered

Fuel Type

## INSURANCE DETAILS

Insurance Company Name

Policy/Cover Note Number

Insurance End Date

Annual Premium

## Licence Type

Is the application for a grant, renewal or transfer of a licence?

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see [www.iwight.com/nfi](http://www.iwight.com/nfi) to view the Level 2 notice.