Local Council Tax Support claim form

Isle of Wight Council, Revenues and Benefits Services, PO Box 238, Newport, PO30 9FP Email: housing.benefit@iow.gov.uk Website: www.iwight.com/housingbenefitonline



Name and address			F O R	O F	FICIAL	USE	ONLY			
			Benefit r	ef no:						
				ate issued						
			Date rec	eived						
Postcode										
If you have difficulty understanding this document please contact us on (01983) 823950 and we will do our best to help you. Please make sure you answer all the questions. Please write in black ink. Answer all yes or no questions by putting an 'X' in the relevant box. This form can also be submitted online by visiting www.iwight.com/housingbenefitonline and click on 'Local Council Tax Support Short Form'.										
change in your circumstances means that you might be entitled to Local Council Tax Support. If you wish to claim Local Council Tax Support please complete all sections of this form and sign it. Please return the form to the address printed at the top of this form			out on benefit. Please contact the council's benefit department if you need more time. If this form is not completed correctly it will take longer for us to deal with your claim. By completing this form you are confirming to us that you wish to make a claim for Local Council Tax Support.							
About you										
Title				Addr	ess you are	moving fr	om			
Surname										
First name/s										
Date of birth										
National Insurance nu	ımber									
Telephone number				Posto	code					

Email

About your claim

the most up	rm below that you hav to date and accurate in your latest Housing Be	nformation	n ab	out your claim.	You will fi	nd the	currei				
Description	_	Yes	No	Description						Yes	No
Income	eg wages, pension, bene	efit.		Rent charge	es <i>eg tenal</i>	ncy agre	eemen	t.			
Capital	eg bank statement, bon	ds.		Other Plea	ise give det	ails belo	w.				
Household eg member of your family.											
If you answer 'No' to any of these categories, please give date/s and details of the change/s and provide original proofs.											
Backdating	g If you think that your b	enefit shoul	d be	backdated pleas	e answer th	ne follov	ving.				
	do you want your benefi period for backdating is on		l?			D D	M	1 Y	Y	Y	Y
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If this form has been completed by someone other than the person claiming Please tell us why you completed this form for the person claiming. As far as possible, I have confirmed with the person claiming that the answers I have written on this form are correct. Name of the person who filled in the form Signature of the person

Privacy notice

Relationship to the person claiming

The Isle of Wight Council as data controller will process your personal information in accordance with the Data Protection Act 1998. The personal details provided by you may be shared and verified with other departments within the Council for the recovery of any debts owed to the Council, for providing assistance in relation to tenancies, Blue Badge Applications, maximising claimants' income, bringing empty properties back into use and to identify persons responsible for Business Rates and/or Council Tax. The departments include Council Tax, Benefits, Parking Services, Business Rates, Electoral Registration, Housing Services, Supporting People, Blue Badge, Strengthening Families, Adult Social Services, Community Services Financial Assessment and Sundry Debts (including Housing Benefit overpayments).

The Council may also be required to disclose personal information to third parties (such as the Police or Department for Work and Pensions) for the purposes of preventing or detecting crime or apprehending or prosecuting offenders.

The Council is under a duty to protect the public funds it administers, and to this end may use Council Tax, Housing Benefit and Blue Badge information for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

The Council is required under Part 6 of the Local Audit and Accountability Act 2014 to participate in the National Fraud Initiative (NFI) data matching exercise that matches electronic data within and between public and private sector bodies to prevent and detect fraud. Council Tax data will be provided to the Cabinet Office for NFI and will be used for cross-system and cross-authority comparison with other relevant organisations' data for the prevention and detection of fraud. It does not require the consent of the individuals concerned under the Data Protection Act 1998.

2

Data Protection Act 1998

This application may be monitored by the Isle of Wight Council for regulatory, quality control or crime detection purposes. Information from this application will be processed in accordance with the Data Protection Act 1998 for the purpose of processing your particular enquiry or request. The Isle of Wight Council ('the council') is the data controller. By completing this form you consent to the council contacting you by email or nominated contact method in relation to your enquiry or request. Information may be shared with other departments within the council for providing assistance in relation to tenancies and to maximise claimant's income, to identify persons responsible for Business Rates and/or Council Tax and for the recover of any council debts. Please note that the council may process your information in the absence of consent for the purpose of crime prevention or detection so far as is in accordance with the law.

Please return completed forms by post to Revenues and Benefits Service, PO Box 238, Newport, Isle of Wight PO30 9FP or alternatively visit either Newport Help Centre, County Hall, Newport (Monday to Thursday 8.30am to 5pm, Friday 8.30am to 4.30pm) or Ryde Help Centre, Ryde Library (Monday, Tuesday and Friday 9am to 5pm, closed between 12.15pm to 13.30pm).