

Inclusion Support Grant Funding
Addendum Form (for completion on second and subsequent applications)
IMPORTANT INFORMATION

Inclusion Support funding is available as a contribution to help support inclusive practice within childcare settings to enable children and young people aged 3-19 years with additional needs to access out of school and holiday provision. Parents/carers must be working or in full time training to be eligible for which up to date evidence must be provided each time an application is made.

NB A maximum of 10 hours a week can be claimed from the Inclusion Support Grant per child/young person

The Inclusion Support Grant information and eligibility guidance are still applicable.

Dates/Period Applied for:	
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Child/Young Person's Details (please print):			
Full Name:			
Date of Birth:		Male/Female:	
Address:			
School/College or Pre-School:			
Does the child/young person have an Education, Health and Care Plan?			Yes / No
Child/Young Person's Needs: <i>Please state if the child/young person's needs remain the same or outline any changes since the last application</i>			

Parent/Carer Details (please print):			
1. Parent/Carer Name:			
Home Telephone:		Mobile Number:	
2. Parent/Carer Name:			
Home Telephone :		Mobile Number:	

OFFICIAL - SENSITIVE

Parent/Carer (1) Employment/Training/Education Details (please print):				
Name of Employer/Training Provider/Education/Placement:				
Contact Name and Role:				
Telephone Number:				
Address:				
Email Address:				
Days/times worked/attending:	Monday:		Tuesday:	
	Wednesday:		Thursday:	
	Friday:			
Evidence provided e.g. letter from employer				

Parent/Carer (2) Employment/Training/Education Details (please print):				
Name of Employer/Training Provider/Education/Placement:				
Contact Name and Role:				
Telephone Number:				
Address:				
Email Address:				
Days/times worked/attending:	Monday:		Tuesday:	
	Wednesday:		Thursday:	
	Friday:			
Evidence provided e.g. letter from employer				

Childcare Provider (please print):	
Name:	
Address:	
Telephone Number:	
Email Address:	
Manager: (full name)	

OFFICIAL - SENSITIVE

Childcare Provider (please print):				
SENCO: (full name)				
Key Worker: (full name)				
Days/times attending:	Monday:		Tuesday:	
	Wednesday:		Thursday:	
	Friday:			

Total hours claimed per week (maximum 10):		x £7.50 per hour	=	£	<i>Figure (a)</i>
Total number of weeks claimed:	=	x (a)	=	£	Total claim

Are Parents/Carers in receipt of any payments or benefits for the child/young person? Please list those received

Declaration – Setting and Parent/Carer must sign to confirm

I confirm that the information I have provided is complete and accurate and I understand that:

- The grant is a one-off payment and it will not automatically be repeated.
- Settings are required to provide evidence of the expenditure funded by the grant, and the inclusion of the child, including time sheets if applicable, if requested.
- Financial/attendance records will be open to inspection if required and this can be done without notice.
- As part of the monitoring process, an unannounced visit may be made during the funded period to confirm the child and support are present in the setting.
- I confirm that the additional support worker funded for the period stated is employed by the participating holiday provision and has undergone all relevant checks.
- Parent/carers' employers/trainers/education providers may be contacted to verify the information given.

Childcare Provider Signature: **Date:**.....

Print Name:

Parent/Carer Signature: **Date:**.....

Print Name:

Please return this completed form to Karen Cole, SEN Admin Team Lead
 SEN Service, Thompson House, Sandy Lane, Newport, Isle of Wight, PO30 3NA
 Telephone: (01983) 821000 ext 8421 Email: karen.cole@iow.gov.uk

The Isle of Wight Council complies with the Data Protection Act 1998. By registering these details I understand that the information will be held securely on the Isle of Wight Council's databases for the purpose of recording the support provided to my child and family. I give consent for information to be shared with children's centres, professionals and other agencies as appropriate.