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**HOUSEHOLD SUPPORT FUND FOOD VOUCHER APPLICATION FORM**

A £25 food voucher is available for households in desperate need of food or household items. If approved, you will be required to attend a meeting with an organisation that can assess your household needs. To apply for a voucher, please complete the details below:

|  |  |  |
| --- | --- | --- |
| Name: |  | |
| Address: |  | |
| Contact details: |  | |
| Email address: |  | |
| No. of Adults in the household: | |  |
| No. of Children in the household: | |  |
| No. of Pensioners in the household: | |  |
| No. of Disabled Persons in the household: | |  |

Please provide details as to your personal circumstances and the reason you require the voucher:

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**Vouchers will not be released without a completed application form.**

I confirm receipt of a voucher and accept I will be referred to a support service to help review and support my circumstances and needs.

***I understand that if I do not engage with the service I have been referred to; I may be required to return the £25 funding.***

Signed by resident: ……………………………………………………………………………………

Date:……………………………………………….……………………………………………………..

*For official use only:*

Signature of approver:………………………………………………………………………………….

Name: ………………………………………… Organisation: ……………………………………..

Ref: …………………. Service resident has been referred to: ……………………………………

Date: …………………………………………………….……………………………………………….

**ELIGIBILITY CRITERIA**

The Household Support Fund team at the Isle of Wight Council are providing direct support to all Island households in receipt of Local Council Tax Support on 1st July 2024. These vouchers will be sent out to eligible residents based on records held by the Revenues and Benefits team.

### Are you, or a member of your household in receipt of Local Council Tax Support (LCTS)?

Yes No

* If you have responded yes to this question, you will be eligible to apply for a further £25 voucher via this application process due to receiving the second voucher automatically via the LCTS qualifying condition. Failure to disclose this information is fraud and you will be required to return the voucher. If you have not received your voucher, pleasecontact the Household Support Fund team with your name, address and LCTS reference number. [hsf@iow.gov.uk](mailto:hsf@iow.gov.uk) or 821000
* If you have responded no the above question, you can apply for up to 2 x £25 vouchers within the application window. Please leave a minimum of 4 weeks between applications.

Please do not apply to more than one organisation when applying for either voucher within this funding period. The application window is open until 30th September 2024. If your application is declined, there are no appeal rights but you can contact other agencies, as detailed on our website to see whether alternative forms of support are available.

**How we use your information**

If your application for a food voucher through the Household Support Fund has been successful, you will be referred to an organisation that will help you with your current circumstances such as Citizens Advice, Living Well & Early Help, Inclusion, Footprint Trust, Green Isle of Wight. Your data will therefore be passed to the relevant organisation for contact to be made.

You may be contacted by the Household Support Team should we require further information from you. The Isle of Wight Council is committed to keeping your personal information safe and processing it in accordance with our obligations under the General Data Protection Regulation. We will keep your information accurate and up to date and we will hold your personal information for the year of this award, after which it will be deleted.

The Isle of Wight Council is the data controller for the personal information you provide on this form. The council’s Data Protection Officer can be contacted at dpo@iow.gov.uk. You can contact the council by phone on 01983 821000, or by writing to us at County Hall, High Street, Newport, IW PO30 1UD

For more information on the Isle of Wight Council’s Privacy Statement, which explains how my information is used. Please visit the website: www.iow.gov.uk/privacy