



# **Hackney Carriage & Private Hire Driver's Licence**

## **CONDITIONS**

**The holder of this licence must:**

1. At the age of 45 years and at relevant periods thereafter undertake a DVLA Group 2 medical examination in accordance with the current Hackney Carriage and Private Hire Licensing Policy.
2. Behave in a civil and orderly manner at all times.
3. Take all reasonable precautions to ensure the safety of passengers carried in, entering, or alighting the vehicle.
4. Be clean and tidy in appearance and dressed in a manner not to cause embarrassment or offence to members of the public. (*Swimming costumes, sleeveless vest tops, any clothes displaying a name of a sports club or its logo or offensive language, or tracksuit bottoms are not considered acceptable*).
5. Not sound his horn to announce his presence to the hirer.
6. Ensure that when driving a hackney carriage and plying for hire in the street, and not actually hired;
  - he proceeds to one of the stands fixed by the Council;
  - where the stand is occupied by the full number of vehicles, he proceed to another stand the parks immediately behind the vehicles already on the stand so as to face the same direction; and
  - he moves forward to fill any space left by the vehicle immediately in front moving off
7. Not interfere with, or direct another person to interfere with, the free selection by any person of the particular vehicle on a taxi stand which the person may wish to hire.
8. Ensure that the boot/ luggage compartment of the vehicle is kept clear of personal belongings to ensure there is adequate storage for the luggage of passengers.
9. Ensure that the interior of the licensed vehicle is kept clean, tidy and free of any litter or other rubbish.
10. Ensure that when requested by a passenger, they
  - Carry a reasonable quantity of luggage
  - Provide reasonable assistance in loading and unloading luggage
  - Provide reasonable assistance in removing the luggage to or from the entrance of any place where the passenger is picked up or dropped off.
11. Carry assistance dogs where requested by a fare paying passenger and no charge shall be made for carrying such a dog whilst in the company of a disabled person or a person training such a dog.

12. If they meet the requirements under Section 166, 169 or 171 of the Equality Act 2010 apply for a Certificate of Exemption from the Licensing Department and display the exemption in the vehicle at all times while on duty.
13. Not tamper with the taximeter, the fittings or the seals attached to the meter.
14. Not, at the end of the hiring, cancel the fare from the face of the meter until the passenger has had the opportunity of examining it and has paid the fare.
15. Take the shortest or most direct route unless otherwise requested.
16. Not carry passengers when a space saver type wheel is being used unless to complete a journey during which it has been necessary to change the wheel.
17. Provide a signed receipt of payment where requested by the passenger, in such a form that the company or driver can be identified together with the date and amount paid.
18. Immediately at the end of any hiring or as soon as practicable carefully search the vehicle for any property which may have been left behind; and the driver shall deliver and discovered property to the police station as soon as possible but no more than 48 hours after the cessation of the hire, unless claimed sooner by or on behalf of its owner.
19. Notify the Licensing Department in writing of any change of address, in writing, if possible before the change of address, but in any case not more than seven days after the change, and shall produce his licence for amendment.
20. Notify the Licensing Department in writing within seven days of receiving any motoring or criminal conviction (including any caution or fixed penalty notice).
21. Either wear the identity badge issued by the Licensing Department at all times, so that it can be plainly seen by any person standing in front of the driver or to display and secure it safely within the vehicle so that it is plainly visible to all passengers.
22. Return the badge to the Licensing Department on expiry, suspension or revocation.
23. In the event the badge is lost or stolen, the driver shall report it to the Licensing Department immediately and request a replacement.
24. Ensure all correspondence with the licensing authority is submitted in writing unless of a minor nature.

### **Special Conditions**

Any bespoke conditions specific to the licence holder may also be added to the licence.