

Education, Employment & Training Opportunities 22.11.2024

What can Island Futures offer?

We can help if you are struggling to get into work, education, or training.

We can:

- Offer you 1-to-1 support and mentoring from a progression coach.
- Help you to develop employability skills e.g., CV writing, interview preparations, application completion.
- Offer you support to understand the full range of opportunities that are available to you, like college, employment, apprenticeships, traineeships etc.
- Support you to access personal development opportunities e.g., Princes Trust.
- Offer other support such as travel training and confidence building.



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Who are we and what do we do?

Island Futures is part of the Isle of Wight Council, one of our main roles is to support young people who are looking to return to education, training, or employment. If you are aged 16 -19 (up to 25 with an EHC plan) and would like help to return to college or find a job/apprenticeship, Island Futures is here to help.



Local Job Vacancies

Newport

Temporary Sales Assistant – Sports Direct

Flexible working hours, including weekends and holidays, as per the store's requirements. Contract ends 5th January 2025.

Source: www.indeed.com

Colleague – Asda

Part time.

Source: www.asda.jobs

Trainee Building Control Technical Administrator – Isle of Wight Council

£24,404 - £24,660 per annum, 37 hours per week. This is a trainee role where you will be supported in your training and development throughout. In addition, you will undertake a recognised Level 3 Certificated course in Technical Support with LABC.

Source: www.iow.gov.uk

Sandwich Artist – Subway

Part time, previous experience in a culinary or restaurant environment is preferred but not essential.

Source: www.indeed.com

Sales Assistant – Deichmann

Part time, immediate start.

Source: www.indeed.com

Job Hunting Websites

Job hunting isn't an easy task, especially when you don't know where to start.

Below are some of the top Job-Hunting Sites to help you start your search.

www.isleofwightjobs.com

www.indeed.com

www.se1jobs.com/countypress



Local Apprenticeship Vacancies

Newport

Bar & Waiting Apprentice – Hare and Hounds

Hours: 25 per week, **Wage:** £11,310 per annum, **Closing date:** 4th December 2024

Skills: Team working, organisation skills.

Qualifications: None required. Please state other relevant qualifications and industry experience and the apprenticeship can be adjusted to reflect what is already known.

Source: www.gov.uk/apply-apprenticeship

Hairdressing Apprentice – Take 2 Hair & Beauty

Hours: Up to 40 per week, **Wage:** £6.40 per hour, **Closing date:** 20th December 2024

Essential qualities: Excellent communication skills, team working skills, ability to receive instructions, ability to manage time and workload.

Qualifications: Functional Skills in maths and English if required and if not previously achieved GCSE grade 4 or C or above.

Source: www.isleofwightjobs.com

Apprentice Administrator – Phoenix Care Group

Hours: Full time, **Wage:** £8.50 per hour, **Closing date:** 3rd December 2024

Qualifications: Functional Skills in maths and English if required and if not previously achieved GCSE grade 4 or C or above.

Source: www.isleofwightjobs.com

Retail Chandlery Assistant Apprentice – Richardsons Yacht Services

Hours: 40 per week, **Wage:** £256 per week, **Closing date:** 14th December 2024

Skills: A friendly and patient manner, attention to detail, the ability to self-motivated, competency in basic numeracy.

Qualifications: Functional Skills in maths and English required if not previously achieved GCSE grade 4 or above.

Source: www.isleofwightjobs.com

Local Apprenticeship Vacancies

Ryde

Pharmacy Assistant Apprentice – Willow Pharmacy Ltd

Hours: 30 per week, **Wage:** £9,984 per annum, **Closing date:** 27th November 2024

Skills: Communication skills, non-judgemental, organisation skills, patience, team working.

Qualifications: GCSE maths and English (grade 4) desirable.

Source: www.gov.uk/apply-apprenticeship

Apprenticeship Search Sites

The following sites help you find the ideal apprenticeship for you. It does not matter what qualifications you have. There is an apprenticeship for everyone.

All vacancies listed in this Newsletter have been sourced from [Find an Apprenticeship](#), and [Isle of Wight Jobs.com](#) where you can find others in your area.

To look for courses you may be interested in, check out, [Apprenticeships](#).



CV Tips – What makes a good CV?

Personal Statement

Your personal statement is the first thing an employer reads and an opportunity to personalise your CV. You should briefly summarise what you have achieved in the past, what you hope to achieve in the future, and how the job you're applying for fits that plan.

Check, check, and check again!

Grammar and spelling are really important, so read your CV a few times to make sure there are no mistakes. Why not ask someone else to read it over too?

Length and Presentation

A good CV is never longer than two sides of A4. If yours is longer, cut out the information that isn't relevant. Don't use font size smaller than 11. Knowing that people can read it is important!

Give examples

Most of us are guilty of having written a CV full of buzzwords like 'teamwork' and 'communication skills' without explaining what we mean by them. Anyone can say they're organised so make sure you give an example to demonstrate how you stand out from the crowd.

Be concise

Employers receive tens, if not hundreds, of applications for every job they advertise so make sure your CV is quick and easy to read. Use simple language that gets your point across. Using too many words will make you seem unsure of yourself.

Choose your Template

There are hundreds of templates available online. Go for one that is tailored to your situation to make your CV as relevant as possible!

Match your CV to the job

Employers can spot 'one size fits all CVs a mile off, so make sure yours stands out by tailoring your CV to fit the job you're applying for.

Don't be shy

Your CV is your opportunity to show people what you're capable of and convince your prospective employer that you're right for the job. Don't be afraid to blow your own trumpet!

The power of google

The first thing more prospective employers will do after reading your CV is Google you. Make sure your social media profiles are private. Also, if you have a LinkedIn profile, make sure your CV matches it so that you appear consistent.