

Education, Employment & Training Opportunities 13.12.2024

Please note the next issue will be available Friday 10th January 2025

What can Island Futures offer?

We can help if you are struggling to get into work, education, or training.

We can:

- Offer you 1-to-1 support and mentoring from a progression coach.
- Help you to develop employability skills e.g., CV writing, interview preparations, application completion.
- Offer you support to understand the full range of opportunities that are available to you, like college, employment, apprenticeships, traineeships etc.
- Support you to access personal development opportunities e.g., Princes Trust.
- Offer other support such as travel training and confidence building.



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Who are we and what do we do?

Island Futures is part of the Isle of Wight Council, one of our main roles is to support young people who are looking to return to education, training, or employment. If you are aged 16 -19 (up to 25 with an EHC plan) and would like help to return to college or find a job/apprenticeship, Island Futures is here to help.



Local Job Vacancies

Newport

Crew Members – Burger King

Fixed-term contract (from 4 to 12 weeks initial contract with possibility of a permanent position).

Source: www.indeed.com

Sandown

Team Member – KFC

Full and part time, up to £11.44 per hour.

Source: www.indeed.com

Shanklin

Customer Service Assistant – Southern Coop

Part time, £11.44 per hour.

Source: www.indeed.com

Job Hunting Websites

Job hunting isn't an easy task, especially when you don't know where to start.

Below are some of the top Job-Hunting Sites to help you start your search.

www.isleofwightjobs.com

www.indeed.com

www.se1jobs.com/countypress



Local Apprenticeship Vacancies

East Cowes

Advanced Calibration Apprentice – GKN Aerospace Services Limited

Hours: 37 per week, **Closing date:** 12th February 2025

Skills: Communication skills, IT skills, attention to detail, organisation skills, problem solving skills, number skills, analytical skills, logical, team worker, initiative, patience.

Qualifications: GCSE English and science grade 4 and above, maths grade 5 and above and two further subjects grade 4 and above.

Source: www.gov.uk/apply-apprenticeship

Engineering Fitter Apprentice – GKN Aerospace Services Limited

Hours: 37 per week, **Closing date:** 12th February 2025

Skills: 5 GCSEs including English, maths and science (grade 4/C or above).

Qualifications: Communication skills, attention to detail, organisation skills, problem solving skills, logical, team worker.

Source: www.gov.uk/apply-apprenticeship

Engineering Technician Apprentice – GKN Aerospace Services Limited

Hours: 37 per week, **Closing date:** 12th February 2025

Skills: Communication skills, IT skills, attention to detail, organisation skills, problem solving skills, number skills, analytical skills, logical, team worker, initiative.

Source: A Level or equivalent in: Engineering related subject (for level 4 entry) grade A*-C, Engineering related subject (for level 4 entry) grade pass, maths grade 5 and above, maths (for level 4 entry) grade A*-C, science (grade 4/C and above), English (grade 4 / C and above), plus two further GCSEs grades 4 and above.

Source: www.gov.uk/apply-apprenticeship

Local Apprenticeship Vacancies

East Cowes

Health, Safety and Environment Apprentice – GKN Aerospace Services Limited

Hours: 37 per week, **Closing date:** 12th February 2025

Skills: Communication skills, IT skills, attention to detail, organisation skills, problem solving skills, administrative skills, number skills, analytical skills, logical, team worker, initiative.

Qualifications: GCSE English, maths and science grade 4/C and above plus two further subjects grade 4/C and above.

Source: www.gov.uk/apply-apprenticeship

IT Business Analyst Apprentice – GKN Aerospace Services Limited

Hours: 37 per week, **Closing date:** 12th February 2025

Skills: Communication skills, IT skills, attention to detail, organisation skills, problem solving skills, administrative skills, number skills, analytical skills, logical, team worker, initiative, patience.

Qualifications: Computer science, English and maths grade 4/C and above, digital grade pass or above, two further GCSEs grade 4/C and above.

Source: www.gov.uk/apply-apprenticeship

Programme Management Apprentice – GKN Aerospace Services Limited

Hours: 37 per week, **Closing date:** 12th February 2025

Skills: Communication skills, IT skills, attention to detail, organisation skills, customer care skills, problem solving skills, presentation skills, administrative skills, number skills, analytical skills, logical, team worker.

Qualifications: GCSE English and maths grade 4/C and above, three other relevant subjects grade 4/C and above. A level or equivalent in two related subjects grade C and above.

Source: www.gov.uk/apply-apprenticeship

Local Apprenticeship Vacancies

Newport

Retail Chandlery Assistant Apprentice – Richardsons Yacht Services

Hours: 40 per week, **Wage:** £256 per week, **Closing date:** 14th December 2024

Skills: A friendly and patient manner, attention to detail, the ability to be self-motivated, competency in basic numeracy.

Qualifications: Functional Skills in maths and English required if not previously achieved GCSE grade 4 or above.

Source: www.isleofwightjobs.com

Apprentice Business Administrator – Red Squirrel Property Shop

Hours: 30 per week, **Salary:** £6.40 per hour, **Closing date:** 10th January 2025

Qualities and skills: Working as part of a team, good timekeeping and communication skills, excellent communication and interpersonal skills, IT skills, organisation skills, attention to detail.

Qualifications: Functional skills in maths and English will need to be studied alongside the apprenticeship if GCSE grade 4 or above not previously achieved.

Source: www.isleofwightjobs.com

Local Apprenticeship Vacancies

Ryde

Optical Assistant Apprentice – Specsavers

Hours: 37 per week, **Wage:** £12,899.70 per annum, **Closing date:** 29th December 2024

Skills: Communication skills, organisation skills, customer care skills, team working, friendly.

Qualifications: GCSE maths grade 4 (C) or above or equivalent.

Apprenticeship Search Sites

The following sites help you find the ideal apprenticeship for you. It does not matter what qualifications you have. There is an apprenticeship for everyone.

All vacancies listed in this Newsletter have been sourced from [Find an Apprenticeship](#), and [Isle of Wight Jobs.com](#) where you can find others in your area.

To look for courses you may be interested in, check out, [Apprenticeships](#).



CV Tips – What makes a good CV?

Personal Statement

Your personal statement is the first thing an employer reads and an opportunity to personalise your CV. You should briefly summarise what you have achieved in the past, what you hope to achieve in the future, and how the job you're applying for fits that plan.

Be concise

Employers receive tens, if not hundreds, of applications for every job they advertise so make sure your CV is quick and easy to read. Use simple language that gets your point across. Using too many words will make you seem unsure of yourself.

Choose your Template

There are hundreds of templates available online. Go for one that is tailored to your situation to make your CV as relevant as possible!

Match your CV to the job

Employers can spot 'one size fits all CVs a mile off, so make sure yours stands out by tailoring your CV to fit the job you're applying for.

Check, check, and check again!

Grammar and spelling are really important, so read your CV a few times to make sure there are no mistakes. Why not ask someone else to read it over too?

Don't be shy

Your CV is your opportunity to show people what you're capable of and convince your prospective employer that you're right for the job. Don't be afraid to blow your own trumpet!

Length and Presentation

A good CV is never longer than two sides of A4. If yours is longer, cut out the information that isn't relevant. Don't use font size smaller than 11. Knowing that people can read it is important!

Give examples

Most of us are guilty of having written a CV full of buzzwords like 'teamwork' and 'communication skills' without explaining what we mean by them. Anyone can say they're organised so make sure you give an example to demonstrate how you stand out from the crowd.

The power of google

The first thing more prospective employers will do after reading your CV is Google you. Make sure your social media profiles are private. Also, if you have a LinkedIn profile, make sure your CV matches it so that you appear consistent.