The Council promotes Direct Debit to pay your Council Tax and Business Rates to keep down costs and help you to budget easier. There is a choice of three payment dates, 1<sup>st</sup>, 10<sup>th</sup> or 20<sup>th</sup> of each month & ½ Yearly (2 instalments 1<sup>st</sup> April & 1<sup>st</sup> Sept) If you wish to make payments by Direct Debit please complete the instruction below and return it to one of the local Council Offices. Alternatively you can set up a Direct Debit over the telephone by contacting the Council Tax Office on 01983 823901, or the Business Rates Office on 01983 823920.



Instruction to your Bank or Building Society to pay by Direct Debit

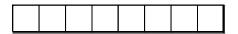
Please fill in the whole form using ball point pen and send it to: Isle of Wight Council, Revenue Services, PO Box 238, Newport

Isle of Wight, PO30 9FP

Name(s) of Account Holder(s)



Bank/Building Society account number



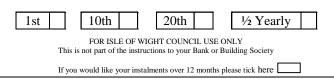
Branch Sort Code

Name and full postal address of your Bank or Building Society

TO THE MANAGER	BANK/BUILDING SOCIETY	
ADDRESS		
	POSTCODE	



PLEASE INDICATE WHICH INSTALMENT DATE YOU WOULD LIKE BY TICKING THE APPROPRIATE BOX



Reference Number as shown on your bill & address of property concerned

## Instructions to your Bank or Building Society

Please pay Isle of Wight Council Direct Debits from the account detailed in this instruction, subject to the safeguards assured by The Direct Debit Guarantee.

I understand that this instruction may remain with the Isle of Wight Council and, if so, details will be passed electronically to my Bank/Building Society

Signature(s)

Date

Banks & Building Societies may not accept Direct Debit instructions from some types of account.

This guarantee should be detached and retained by the Payer

