

DECLARATION

By submitting this application, you are agreeing to the following declaration.

This authority will use the information I have provided to process my application for an Exceptional Hardship Fund Payment or Council Tax Discretionary Reduction. This authority may also make enquiries about the information needed to support the application and to prevent fraud. If you receive an Exceptional Hardship Fund Payment or Council Tax Discretionary Reduction by providing incorrect details or not giving us full details or providing false information you could be prosecuted.

This declaration is legally binding. Please read all the points carefully and make sure you understand them before submitting this claim.

- **I declare that the information I have given on this form is correct and complete.**
- **I understand that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.**
- **I understand that I must promptly tell the authority of any further information which may affect the outcome of my application which I become aware of after it has been made.**
- **I understand that the authority may check the information I have given with other sources.**
- **I understand the authority may use any information I have provided in connection with this and any other claim for Social Security benefits that I have made or may make.**
- **I understand the authority may share information with other government organisations, if the law allows this.**
- **I understand that I must tell the authority straightaway if I have a change of circumstances which may affect my application.**
- **I understand that I am not entitled to withhold of payment of Council Tax whilst this application is being considered.**
- **I will contact the office immediately if I do not wish to continue my application for an Exceptional Hardship Fund Payment or Council Tax Discretionary Reduction.**

What if my circumstances change? You must report all changes for yourself and anyone else living with you, as and when they occur. You need to tell us this information within one month of the change for Housing Benefit and within 21 days for Local Council Tax Support. If I am unsure about the changes that I need to report, I will contact Revenue & Benefit Services for advice.

Data Protection Act 1998

This application may be monitored by the Isle of Wight Council for regulatory, quality control or crime detection purposes. Information from this application will be processed in accordance with the Data Protection Act 1998 for the purpose of processing your particular enquiry or request. The Isle of Wight Council ('the council') is the data controller. By completing this form you consent to the council contacting you by email or nominated contact method in relation to your enquiry or request. Information may be shared with other departments within the council for providing assistance in relation to tenancies and to maximise claimant's income, to identify persons responsible for Business Rates and/or Council Tax and for the recovery of any council debts. Please note that the council may process your information in the absence of consent for the purpose of crime prevention or detection so far as is in accordance with the law. Even if someone else has filled the form in for you, you must check all the details, read the declaration and confirm the details are correct.