



Isle of Wight Council

Community Pantry Application Household Support Fund

About your organisation

Name of organisation

Person completing the application

Role within organisation

Address and postcode

Telephone

Email

Type of organisation – please mark as appropriate.

- Business
- Community group
- Registered charity
- Voluntary group
- Town, Parish or Community Council
- Education provider
- Other – please specify

Are you applying for top-up funding or to open a new pantry?

Top-up funding – complete the next section

New pantry – [skip to 'About the grant' section](#)

About your current services

Current opening hours

Number of average weekly visits

What is your current cost of delivery based on the last six-months?
(total expenses divided by the number of visits)

Current balance of your pantry bank account

About the grant

Amount of funding you are asking for in pounds (£)

Expected admin costs in pounds (£)

Breakdown of operating costs

The parameters may be useful for you to consider in terms of operating costs

Parameter	Cost
Staffing - approximately 25%	
Food – approximately 50%	
Premises – approximately 22%	
Marketing and admin - approximately 3%	

How will you seek additional funding to help the pantry to be sustainable?

Links and arrangements for supply of food and provisions. Specify if donation, rescued or bought.

Current additional or linked support services of organisation or site

Supplementary support that could be offered from the community pantry

New pantry application information

Short summary of what your organisation does and the services it provides

Which areas of the Island will your pantry serve?

How many households do you expect to support weekly?

Information on how you have calculated the number of households you will support

Weekly community pantry opening times

Breakdown of funds

This information is a requirement by Department for Work and Pensions (DWP). Awards (volume) is the amount of times the category or type of support was given. This information is mandatory for all applications

How you plan to spend the funds by household type

	Household with children	Household with pensioners	Household with a disabled person	Other household	Total
Spend in pounds (£'s)					
Awards (volume)					
Number of different households helped					

How you plan to split the funds by category of support

	Energy and water	Food (excl. FSM support in holidays)	Food support in the holidays	Essentials linked to energy and water	Wider essentials	Housing costs	Advice	Total
Spend in pounds (£'s)								
Awards (volume)								

Number of different households helped								
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How you plan to spend the funds by type of support or format the support will be in

	Vouchers	Third Party Organisations	Tangible items	Other	Total
Spend (£'s)					
Awards (volume)					
Number of different households helped					

The access route you plan the funding will take

This means how those you help will be able to access the support.

	Application-based	Proactive Support	Other	Total
Spend (£'s)				
Awards (volume)				
Number of different households helped				

Declaration

I confirm that the information I have provided is accurate

I am authorised to submit this application for funding by the Organisation I represent.

State Aid:

The Council offers the Grant to the Recipient to deliver public service obligations (the entrustment of which can be found at Schedule 1, Section 3) for the duration of the Grant Period. The Recipient accepts the Grant and agrees to comply with the [requirements of the SGEI Decision](#). - Commission Decision of 20 December on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest, Official Journal L7, 11.01.2012, p. 3-10.

To meet the terms of the SGEI Decision, the Recipient agrees:

1. to spend the entirety of the Grant on the Funded Activities and to collect evidence of such expenditure;
2. if at the end of the Grant Period not all the Grant has been spent on the Funded Activities (or cannot be demonstrated to have been spent on the Funded Activities to the reasonable satisfaction of the Council) then the Recipient agrees to return such funding to the Council;
3. to put in place appropriate processes to demonstrate that the Grant has not been used for any other activities carried out by the business (this may be achieved by demonstrating the entirety of the Grant has been directed towards the Funded Activities or by putting in place accounting.
4. to keep records demonstrating compliance with the SGEI Decision for not less than 10 years after the end of the Grant Period and provide these to the Council if requested; and
5. that information on the Grant and the Funded Activities can be provided as part of the reporting requirements at Article 9 of the SGEI Decision.

Sign and Date

Applicant name:

Signature:

Date:

How to submit your application

Please ensure that you have answered all the questions in full.

When you are happy that you have completed the application correctly, please ensure that you:

- E-mail the completed form to hsf@iow.gov.uk

How we use your information

The Isle of Wight Council is committed to keeping your personal information safe and processing it in accordance with our obligations under the General Data Protection Regulation. We will keep your information accurate and up to date and we will hold your personal information for the year of this award, after which it will be deleted.

The Isle of Wight Council is the data controller for the personal information you provide on this form. The council's Data Protection Officer can be contacted at dpo@iow.gov.uk. You can contact the council by phone on 01983 821000, or by writing to us at County Hall, High Street, Newport, IW PO30 1UD

Successful organisation details will be shared on our web page:

www.iow.gov.uk/householdsupport

For more information on the Isle of Wight Council's Privacy Statement, which explains how my information is used. Please visit the website: www.iow.gov.uk/privacy