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For Office Use – New / Renewal

## Blue Badge Application Form – Organisation

Please complete **ALL SECTIONS** of the application form and supply the appropriate documents.

Please complete the form in black ink.

The local authority may refuse to issue a badge if you do not provide adequate documents.

### Section 1 – Applying for an Organisational Blue Badge

These questions are intended for organisations involved in the care of disabled people who are seeking a Blue Badge for a vehicle/vehicle's (e.g. minibus, or specially adapted commercial vehicle) which is/are to be used to carry disabled people who themselves would qualify for an individual Blue Badge.

Organisational badges should only be used when transporting disabled people in their care who meet one or more of the eligibility criteria for a badge – and must not be used for the employee's benefit when they are carrying out other business on behalf of the organisation.

**An 'organisation' is defined in legislation as meaning an organisation concerned with the care of disabled persons to which a disabled person's badge may be issued.**

Organisational badges will therefore only be issued to an organisation which:

- Cares for and transports disabled people who would meet one or more of the eligibility criteria for an individual Blue Badge; and
- Has a clear need for an organisational badge rather than using the individual Blue Badges of people it is transporting.

Eligible disabled persons are defined as a person who is over two years old and:

- Receives the Higher Rate of the Mobility Component of the Disability Living Allowance; or
- Receives Personal Independence Payment and obtained a score of 8 or more points in the "moving around" activity or obtained a score of 10 points in the "planning and following a journey" activity on the grounds that they cannot undertake any journey because it would cause overwhelming psychological distress; or
- Is registered blind (severely sight impaired); or
- Receives a War Pensioner's Mobility Supplement; or
- Receives a lump sum benefit under the Armed Forces and Reserved Forces (Compensation) Scheme within tariff levels 1-8 (inclusive) and has been assessed and certified as having a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking; or
- Drives a vehicle regularly, has a severe disability in both arms and is unable to operate, or has considerable difficulty in operating, all or some types of parking meter; or
- Has an enduring and substantial disability which causes them to be unable to walk; experience very considerable difficulty whilst walking, which may include very considerable psychological distress; or be at risk of serious harm when walking; or pose, when walking a risk of serious harm to any other person.

In addition, eligibility covers children under the age of three who fall within either or both of the following descriptions:

- A child who, on account of a condition, must always be accompanied by bulky medical equipment which cannot be carried around with the child without great difficulty;
- A child who, on account of a condition, must always be kept near a motor vehicle so that, if necessary, treatment for that condition can be given in the vehicle or the child can be taken quickly in the vehicle to a place where such treatment can be given.

In all circumstances, badges will be supplied to organisations or departments (e.g. Social Service Department) rather than to individual staff members.

All employees of the organisation who will be using the badge should be reminded that they **must only use the badge for the purposes of transporting disabled people in their care** who meet one or more of the eligibility criteria for a badge. These employees should be reminded that if they use the badge to take advantage of the concessions when there are no passengers in the vehicle who are eligible for a badge, they will **face a fine of up to £1,000**.

It is unlikely that taxi or private hire operators and community transport operators would be eligible for an organisational Blue Badge as they are not usually concerned with the care of disabled people who would meet one or more of the eligibility criteria for a badge. Such operators are, of course, able to use an individual's Blue Badge when carrying that person as a passenger.

**Name of organisation:**

This will appear on the Blue Badge  
(30 characters maximum)

**Main contact name:**

**Address & Postcode:**

**Telephone:**

**Email:**

**Does your organisation care for disabled people who would themselves qualify for an individual Blue Badge? Please see the guidance note on the front page of this application form for a list of the eligibility criteria.**

Yes:

No:

**If YES, please give details of the nature of this care:**

**As part of that care, does your organisation provide them with transportation?**

Yes:

No:

**If YES, please give details of the types of vehicles in which you wish to use the badge, their vehicle registration number and how often they are used to transport disabled people:**

Type of vehicle	Vehicle Registration Number	Frequency used to transport disabled people	Is the vehicle adapted for disabled people?
			Yes: <input type="checkbox"/> No: <input type="checkbox"/>
			Yes: <input type="checkbox"/> No: <input type="checkbox"/>
			Yes: <input type="checkbox"/> No: <input type="checkbox"/>
			Yes: <input type="checkbox"/> No: <input type="checkbox"/>

**Are any of your vehicles licensed under the Disabled Passenger Vehicle (DPV) taxation class?**

Yes:  No:

**If YES, please give details and attach a photocopy of the DPV taxation letter to this application:**

**How many disabled people are in the care of your organisation?**

: people

**How many of these people are already in receipt of a Blue Badge as individuals?**

: people

**How many of these people do you estimate would be eligible to receive a Blue Badge if they applied as individuals?** (see description of eligible disabled people in the guidance note on the front page of the application form)

: people

**How many of these people use wheelchairs or walking aids?**

Wheelchairs:  Walking aids:

**Is your Organisation a registered Charity?** Yes:  No:

If yes, please provide Charity number

**Please describe why your organisation is applying for a Blue Badge and the types of trips it will be used for.**

**If your organisation currently has other badges, please list them below:  
(Please continue on a separate sheet if necessary)**

Badge Number	Expiry date	Badge Number	Expiry date

**How many organisational badges are you applying for?**

(Please note that your organisation will be required to pay the badge issue fee of £10.00 for each Organisational Badge that is issued)

**Are you applying for a NEW Organisational blue badge?** Yes:  No:

**Are you applying for an ADDITIONAL blue badge(s)?** Yes:  No:

**If yes, please describe why additional badges are required:**

## Section 2 - Further information

**Is there anything else you would like to add that you think is relevant in support of your application for a Blue Badge?**

## Mandatory declarations about the information you have provided and the application process

- Please read the following declarations thoroughly.
- Please tick all relevant boxes to indicate that you have read, understand and agree with each declaration.
- Not ticking one of these declarations may mean we are unable to issue you with a Blue Badge.
- Providing fraudulent information may result in prosecution and a fine

## Checklist of documents you may need to enclose

Please ensure you have enclosed all of the relevant documents for the sections of this application form that you have completed because they are relevant to you. We have provided a checklist below to help remind you of what you need to enclose.

**Badge issue fee - £10.00 per badge. Please tick boxes as necessary.**

Fee of £10 by Card Payment. We will contact you to arrange this in due course.

A photocopy of your Disabled Passenger Vehicle (DPV) taxation class letter.

## Declarations to be completed by all organisational applicants

I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.

I understand that I must promptly inform my local issuing authority of any changes that may affect the entitlement to an Organisational Blue Badge.

I understand that you will deal with all documents relating to this application in line with the General Data Protection Regulations and the Data Protection Act 2018, and you may share them within the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud.

I confirm that I am authorised to represent the organisation and that the organisation is concerned with the care of disabled people

I agree that, if the application is successful, the badge(s) will only be used when transporting disabled people and I agree that the organisation will use the badge(s) in accordance with the rules of the scheme.

The Isle of Wight Council as the data controller, will process your personal information in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. The council's Data Protection Officer can be contacted by email at [dpo@iow.gov.uk](mailto:dpo@iow.gov.uk) or by writing to, County Hall, High Street, Newport, IW, PO30 1UD.

Personal information which you supply to the Isle of Wight Council is used to administer Blue Badge applications. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. Further information on how the council uses your personal information can be found on the Isle of Wight Council's website. The web address is [www.iwight.com/nfi](http://www.iwight.com/nfi)

To read the full privacy notice and to find out whom we share information with, please click here <https://www.iow.gov.uk/documentlibrary/view/your-information>

## Optional declarations about the information you have provided and the application process

Please read and tick the following optional declarations that you consent to. Ticking these boxes will help to improve the service we can offer you

I consent to the local authority checking any information already held by the local authority on the basis that:

- It can help determine the Organisations eligibility for a Blue Badge
- It may speed up the processing of the application

I agree to the disclosure of the information included in this form to other local authority departments/service providers so that I can be informed about other local authority services that may be of benefit to me.

**All applicants must sign and date the form prior to it being submitted. The Local Authority may refuse to issue a badge if they have reason to believe that the applicant is not entitled to the badge or the badge will not be used when transporting disabled people, who meet one or more of the eligibility criteria, in the care of the organisation.**

Signature:

Date of application:

(DD/MM/YYYY)   /   /