

Minutes

Name of meeting	All Saints' and Yarmouth Implementation Group meeting Executive Summary
Date and time	Tuesday 7th July 2020, 9am
Venue	Microsoft Teams Meeting
Present	<p>NS – School Improvement Manager NM – Headteacher (All Saints) CP – Chair of Governors (All Saints) LG – Headteacher (Yarmouth & Shalfleet) CB – Chair of Governors (Yarmouth & Shalfleet) MS – Strategic Development Officer (HCC) SL – Business Services Manager MG – Head of Service (Information, Transport and Admissions) JK – Strategic Development Officer (IWC) MH – HR Advisor JPJ – Governor Services Co-ordinator SB – Diocesan Schools Adviser IR – Finance Business Partner CH – Business Support Officer</p>
Apologies	<p>BD – Senior Finance Business Partner RS – Deputy Director of Education, Portsmouth Diocese MN – Communications Manager HD – Digital Content Manager RV – Deputy Head of Strategic Development</p>
1.	<p>Welcome and apologies NS welcomed all to the meeting.</p>
2.	<p>Purpose of meeting and desired outcomes Due to this being the last of this series of implementation group meetings, the decision was made to have an entirely joint agenda, with the purpose being to provide closure summaries against each agenda item. The chair thanked attendees for the hard work, courage and sensitivity shown over the period of the implementation meetings.</p>
3.	<p>Closure of All Saints JK summarised that everything is on track and as planned, despite the Covid-19 situation, and a final sweep of the site, to include a data sweep, will conclude the closure process.</p>

New primary school building project

The planning application is now ready to be submitted, and the schools are primed with the letters to inform parents/residents, who will be able to view the drawings on the planning portal. All those in the meeting viewed the drawings and agreed that a good job had been done.

4. Communications

NM and LG aim to arrange an event later this year to celebrate the closure of All Saints school pending Covid-19 restrictions

5. Admissions and home to school transport

The admissions process has been completed and all children have school places, although there are some appeals ongoing.

6. EYFS

There is no further update on EYFS, but it should be noted that for September 2020, there are no changes.

7. HR

HR continues to support with redeployment and a final push is taking place with the aim of all staff having jobs by the end of term if possible.

The group thanked the All Saints staff for their co-operation and professionalism over this time and acknowledged that it has not been easy for them.

8. Transition relating to children

Transition is well underway with contact having been made with all children and families.

9. Governance

The governance diagram can be seen here:



E03827 Governance
Diagram revE.pdf

10. Any other business

NS thanked all attendees for their hard work and commitment to the process.