



# Minutes

Name of meeting	Isle of Wight SEN Reforms Implementation Board
Date and time	12.15 – 14.15 25 <sup>th</sup> June 2014
Venue	Council Chambers, County Hall
Present	<b>Chris Jones</b> , Education Officer, SEN Reforms Implementation Lead <b>Lynn Mead</b> , SEN Reforms Implementation Project Manager <b>Kate Symes</b> , SEN Services Manager <b>Claire Franklin</b> , Parent's Voice - Parent/Carer Representative <b>Dorothy Harrington</b> , Parent Partnership Officer <b>Julie Stewart</b> , Medina House, Secondary Special School <b>Charlotte Mallows</b> , Administrative Assistant <b>Rob Winfield</b> , Operational Service Manager <b>Cllr Richard Priest</b> , Lead member for Children's Services <b>Andrew Briggs</b> , Commissioning Manager for 14-19 in Education and Skills <b>Jackie Boxx</b> , Commissioner for Special Education <b>Caroline Carpenter</b> , <b>Debbie Morris</b> , Commissioning Manager for Individual Support, Adult Social Care <b>Michelle Jones</b> , CCG Commissioning Manager
Apologies	Pat Goodhead Peter Shaw Samantha Rooney Amanda Tickle Rachel McKernon Lynda Burroughs Rachel Hayes Sue Holman Rachel Hayes
1.	<b>Minutes of last meeting</b> – Agreed
2.	<b>Declarations of interest</b> Claire Franklin is a representative with IPSI

3.

### **Highlight Report (Lynn Mead)**

There has been a press release from Comms team and work done on the webpages. As documents that the workstreams are providing are finalised and approved we will be uploading them onto these web pages.

There was some good publicity at the Isle of Wight Festival, 600 leaflets handed out to families. The Funday in July will be another prime time to promote the changes.

The LODO Role has been approved so this will now go through the recruitment process by the IWC.

There has been additional money allocated from the DfE for 2015/16. This money is not ring-fenced.

We are still planning for the 1<sup>st</sup> September go live but if there are any hold ups in parliament then there could be a change in this date.

Andre Imich has been back to the Island and has had extensive meetings with those involved. He has taken the feedback from Chris Jones re the timescales around the project.

### **Local Offer (Jackie Boxx and Andrew Briggs)**

This workstream will now be co-lead by Jackie and Andrew Briggs due to other work commitments.

There has been a lot of progress that will all be seen once the finals are put in place for the pages. The core pages are looking to be launched by September 1<sup>st</sup>.

There has been a really good turn out for the meetings and a big thank you to everyone for their consistent attendance.

There has been a lot of conversation around how the pages should look and their functionality. The pages have now been planned out.

The schools group has given good feedback on what they have seen.

The Health pages have been looked at by GPs Etc.

Some of the offer can already be seen as FIZ.

### **EHCP (Kate Symes)**

This workstream has been well supported and a good cross section of Education, Health and Care have been in attendance.

There have been some points that need following up from the meeting with Andre Imich.

My story has been passed on to be symbolised.

**\*\* Action** – Kate Symes – pass on the Parent Guidance that was to be passed to the board.

### **Personal Budgets (Rob Winfield)**

Pilot groups being setup with the EHCP groups. There are 4 families

that have been put forward for the pilot. This will be all that the team will be able to take on currently due to workload pressures. The meetings with these family's are taking place and the aim is to look at the information from the statement and make sure that they are linked with the EHCP's so that nothing is missed out.

This workstream is also working with Adult Health to see how they have used Personal Budgets and what their system is. This is to make sure that there is a smooth transition and also that we are not reinventing the wheel. The processes and systems are to be formalised and will use adapted adult processes.

There will be training and for staff around Personal Budgets.

All children with the Disability Team will be eligible for Personal Budgets.

Parents voice raised that they feel that the families that have not been identified, but put themselves forward for the trial, will need to be notified that they will not be required for the pilot at this time.

**\*\*Action** – Rob Winfield – Invite the Personal Budget Pilot group to a board meeting to give their experiences.

### **Health, including App demo (Rachael Hayes)**

Health Service have developed a young person friendly Website with a live chat to get general health advice and signposting. From this young people identified that they would like to have an App for this service. So the Get Sorted App was designed. The App can be downloaded for Android and iPhones. It gives where healthcare services can be located, what the service offers and is linked to their website.

This is exactly what the Local Offer workstream is looking for, for their App.

### **Adult Social Care (Debbie Morris)**

Adult is working closely with all of the workstreams to see how they can be involved.

Debbie is looking at the Adult Personal Budget process and is finding out what does and doesn't work and what can be changed to help the transition period.

### **IoW Local Offer system demonstration – work in progress (Gavin Muncaster/Vonda Pierce)**

4.

A demonstration of what the local offer web pages will look like.

There has been good feedback from Parents voice for the system.

There will be ratings for the pages, a jargon busters page and links for signposting by 1<sup>st</sup> September 2014.

There have been symbols put into the website already and these will be used across all of the workstreams to ensure consistency.

Further development for the site and core content to be completed over the coming months.

### **Children and Young Peoples engagement update (Andrew Briggs)**

Working closely with all workstreams.

The EHCP My Story has been trialled and we have had some engagement. Several have been developed to produce full My Story's.

The Local Offer is working on communication and how to engage young people in the website. It will be raised at the Youth Council, as Andy Newman (comms) is the chair for that. There will be a focus group to review the website and to look at key transition points, year 11-12 and becoming an adult.

**\*\*Action** – Andrew Briggs – for schools to look at websites during their IT lessons in school.

### 6. **Impartial information and advice service update (Chris Jones for Dorothy Harrington)**

PPS is increasing capacity from September. So they will be able to offer information for parents on Health and Social care issues.

Additional funding has been received for £50,000 over 2 years to restructure the service.

### 7. **Legal implications from the draft Code of Practice (Jane Chown)**

The main changes are that this has been improved by parents, young people and social care teams. There are changes 0-25 which there were not before.

The Local Offer needs to make sure that parents/cares and Young People can access the information.

Personal Budgets will need to be assessed for as people have the right to a personal budget if they think it is relevant to them.

There is a focus on the successful transition to Adult Social Care.

Legally the test for EHCP and statement will be the same so no one should lose it.

There need to be provisions and process set in place for young people

in custody as there are now obligations.

If there is a dispute between the parents and the Young Person then the view of the Young Person will be favoured from age 16 as per the Mental Capacity Act.

We now have a legal obligation to deliver this framework.

8. **SEND Reform Grant indicative allocation 2014/15 and 2015/16**

**\*\*Action** – Parents Voice – a business case will need to be put forward for an increase in funding.

9. **Close and agenda for July meeting**

Mott MacDonald have offered support if there is anything else we feel that we need. This could be used for potential support for training to be delivered.